



TOWN OF SOUTH PALM BEACH REGULAR TOWN COUNCIL MEETING

AGENDA

TUESDAY, MARCH 11, 2025 – 2:00 PM

TOWN OFFICIALS:

Bernice (Bonnie) Fischer
Monte Berendes
Raymond McMillan
Elvadianne Culbertson
Sandra Beckett

Mayor
Vice-Mayor
Council Member
Council Member
Council Member

Jamie Titcomb
Yude Davenport, MMC
Mark Garrison
Ben Saver

Town Manager
Town Clerk/ Assistant to the Town Manager
PBSO Sergeant
Town Attorney

Special Town Council Meeting – March 13, 2025 at 2:00 p.m.

Regular Town Council Meeting – April 08, 2025 at 2:00 p.m.

Regular Town Council Meeting – May 13, 2025 at 2:00 p.m.

Regular Town Council Meeting – June 10, 2025 at 2:00 p.m.

Regular Town Council Meeting – July 08, 2025 at 2:00 p.m.

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding should contact the Town Clerk Davenport at 561-588-8889 or ydavenport@southpalmbeach.com no later than 48 hours prior to the proceeding. If hearing impaired, telephone the Florida Relay Service Numbers, 800-955-8771 (TDD) or 800-955-8770 (Voice), for assistance.



AGENDA

REGULAR TOWN COUNCIL MEETING
TUESDAY, MARCH 11, 2025, AT 2:00 P.M.

1. CALL TO ORDER AND ROLL CALL
 Mayor Bernice Fischer _____
 Vice-Mayor Monte Berendes _____
 Council Member Raymond McMillan _____
 Council Member Elvadianne Culbertson _____
 Council Member Sandra Beckett _____
2. PLEDGE OF ALLEGIANCE
3. ADDITIONS OR DELETIONS / APPROVAL OF THE AGENDA
4. APPROVAL OF MINUTES - TAB 1
 a) Regular Town Council Meeting Minutes – February 11, 2025 (*Action Item*)
5. FINANCIAL REPORT - TAB 2
 a) February 2025 Unaudited Financial Statement (*Action Item*)
6. PALM BEACH COUNTY SHERIFF’S OFFICE MONTHLY REPORT
7. PALM BEACH COUNTY FIRE RESCUE MONTHLY REPORT ON FILE - TAB 3
8. BUILDING DEPARTMENT REPORT ON FILE - TAB 4
9. BOARD AND COMMITTEE REPORTS – TAB 5
 a) Consideration to authorize CAAB Member Bob Caputo’s request for the Town to purchase assorted ice cream flavors, rent or purchase two rolling ice cream carts, supply beverages, and live entertainment for the Spring Fling Food Fest event on March 22, 2025. (*Action Item*)
10. OLD BUSINESS - TAB 6
 a) CPZ Architects presentation regarding options for the Town Hall Building (*Action Item*)
 b) Consideration to authorize CPZ Architects, Inc. Town Hall Design Services – Task 2 Proposal to provide Architectural & Environmental Testing Services. (*Action Item*)
 c) Comprehensive Plan update by Walter H. Keller, Inc.
11. CORRESPONDENCE / COMMUNICATIONS – NONE
12. ORDINANCES - NONE
13. RESOLUTIONS – TAB 7
 a) RESOLUTION NO. 02-2025 – Amending the Town’s Rates, Fees and Charges schedule to identify the fee for Courtesy Inspections. (*Action Item*)
 b) RESOLUTION NO. 03-2025 – Authorizing the entry by the Town of South Palm Beach into an Interlocal Agreement with Palm Beach County to redetermine, re-adopt and ratify existing distribution formula for six (6) Cent Local Option Fuel Tax. (*Action Item*)
 c) RESOLUTION NO. 04-2025 – Declaring one 2015 Ford Explorer marked Police vehicle as Surplus Property and authorizing its disposal. (*Action Item*)
14. OTHER BUSINESS – TAB 8
 a) Consideration to authorize an estimate in the amount of \$7,326.00 to American Lighting & Electrical Services, Inc. for improvement to 19 lamps and ballasts on A-1-A. (*Action Item*)
 b) Consideration to authorize the First Amendment to Solid Waste and Recycling Collection Franchise Agreement between the Town and Waste Management, Inc. (*Action Item*)
15. REPORTS OF TOWN OFFICIALS:
 a) TOWN MANAGER REPORT
 b) TOWN ATTORNEY REPORT
16. MAYOR’S REPORT
17. TOWN COUNCIL REPORTS
18. PUBLIC COMMENTS - *Public Comments will be limited to three (3) minutes each. Please fill out a card.*
19. ADJOURNMENT