



TOWN OF SOUTH PALM BEACH REGULAR TOWN COUNCIL MEETING

AGENDA

TUESDAY, OCTOBER 08, 2024 – 2:00 PM

TOWN OFFICIALS:

Bernice (Bonnie) Fischer

Monte Berendes

Raymond McMillan

Elvadianne Culbertson

Open Seat

Jamie Titcomb

Yude Davenport, MMC

Mark Garrison

Glen J. Torcivia

Ben Saver

Mayor

Vice Mayor

Council Member

Council Member

Council Member

Town Manager

Town Clerk/ Assistant to the Town Manager

PBSO Sergeant

Town Attorney

Town Attorney

Regular Town Council Meeting – November 12, 2024 at 2:00 p.m.

Regular Town Council Meeting – December 10, 2024 at 2:00 p.m.

Regular Town Council Meeting – January 14, 2025 at 2:00 p.m.

Regular Town Council Meeting – February 11, 2025 at 2:00 p.m.

Regular Town Council Meeting – March 11, 2025 at 2:00 p.m.

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding should contact the Town Clerk Davenport at 561-588-8889 or ydavenport@southpalmbeach.com no later than 48 hours prior to the proceeding. If hearing impaired, telephone the Florida Relay Service Numbers, 800-955-8771 (TDD) or 800-955-8770 (Voice), for assistance.

AGENDA
REGULAR TOWN COUNCIL MEETING
TUESDAY, OCTOBER 08, 2024 AT 2:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
 - Mayor Bernice Fischer _____
 - Vice-Mayor Monte Berendes _____
 - Council Member Raymond McMillan _____
 - Council Member Elvadianne Culbertson _____
3. PLEDGE OF ALLEGIANCE RECITED BY MAYOR FISCHER
4. ADDITIONS OR DELETIONS / APPROVAL OF THE AGENDA
5. APPROVAL OF MINUTES - TAB 1
 - a) Regular Town Council Meeting Minutes – September 09, 2024 *(Action Item)*
 - b) First Budget Hearing Minutes – September 09, 2024 *(Action Item)*
 - c) Final Budget Hearing Minutes – September 16, 2024 *(Action Item)*
6. CORRESPONDENCE / COMMUNICATIONS – NONE
7. FINANCIAL REPORT - TAB 2
 - a) September 2024 Unaudited Financial Statement *(Action Item)*
 - b) Consideration to write-off \$702.67 in Accounts Receivable *(Action Item)*
8. OLD BUSINESS – TAB 3
 - a) Request to return the FDEP Vulnerability Grant in the amount of \$75,000 *(Action Item)*
 - b) Presentation by Walter H. Keller, Town Planner regarding the Town’s Comprehensive Plan
 - c) Consideration to adopt the Town’s Comprehensive Plan *(Action Item)*
9. PALM BEACH COUNTY SHERIFF’S OFFICE MONTHLY REPORT
10. ORDINANCES – TAB 4
 - a) ORDINANCE NO. 323/FINAL READING - AMENDING CHAPTER 10 “BUILDING AND BUILDING REGULATIONS” TO MODIFY THE MINIMUM FLOOR ELEVATION OF ANY NEW STRUCTURE ERECTED IN THE TOWN, TO ADOPT THE FLORIDA BUILDING CODE (2023) AND LOCAL ADMINISTRATIVE AMENDMENTS THERETO, TO REPLACE GENDERED PRONOUNS, AND FOR OTHER PURPOSES. *(Action Item)*
 - b) ORDINANCE NO. 324/FINAL READING -AMENDING CHAPTER 26 “LAND DEVELOPMENT,” ARTICLE VI “FLOODPLAIN MANAGEMENT,” TO UPDATE THE DATE OF THE FLOOD INSURANCE STUDY AND FLOOD INSURANCE RATE MAPS, TO SPECIFY ELEVATION OF MANUFACTURED HOMES IN FLOOD HAZARD AREAS. *(Action Item)*
11. RESOLUTIONS - TAB 5
 - a) RESOLUTION NO. 09-2024 – Adopting the Public Records Request Policy *(Action Item)*
12. OTHER BUSINESS – TAB 6
 - a) Consideration of adopting the Nowlen, Holt & Miner, P.A. Accounting Agreement and the Standard Addendum to the Engagement letter for Fiscal Year 2025. *(Action Item)*
 - b) Discussion regarding the vacant Council Member Seat requested by Vice Mayor Berendes
13. REPORTS OF TOWN OFFICIALS
 - a) TOWN MANAGER REPORT
 - b) PALM BEACH COUNTY FIRE RESCUE – Report on file for September 2024 - **TAB 7**
 - c) BUILDING DEPARTMENT - Report on file for September 2024 - **TAB 8**
 - d) TOWN ATTORNEY REPORT
14. BOARD AND COMMITTEE REPORTS
15. MAYOR’S REPORT
16. TOWN COUNCIL REPORTS
17. PUBLIC COMMENTS - *Public Comments will be limited to three (3) minutes each. Please fill out a card.*
18. ADJOURNMENT