



TOWN OF SOUTH PALM BEACH REGULAR TOWN COUNCIL MEETING

AGENDA

TUESDAY, AUGUST 13, 2024 – 2:00 P.M.

TOWN OFFICIALS:

Bernice (Bonnie) Fischer
Monte Berendes
Raymond McMillan
Elvadianne Culbertson
Open Seat

Mayor
Vice Mayor
Council Member
Council Member
Council Member

Jamie Titcomb
Yude Davenport, MMC
Mark Garrison
Glen J. Torcivia
Ben Saver

Town Manager
Town Clerk/ Assistant to the Town Manager
PBSO Sergeant
Town Attorney
Town Attorney

Regular Town Council Meeting – September 09, 2024 at 2:00 p.m.

1st Budget Hearing – September 09, 2024 at 5:01 p.m.

2nd/Final Budget Hearing – September 16, 2024 at 5:01 p.m.

Regular Town Council Meeting – October 08, 2024 at 2:00 p.m.

Regular Town Council Meeting – November 12, 2024 at 2:00 p.m.

Regular Town Council Meeting – December 10, 2024 at 2:00 p.m.

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding should contact the Town Clerk Davenport at 561-588-8889 or ydavenport@southpalmbeach.com no later than 48 hours prior to the proceeding. If hearing impaired, telephone the Florida Relay Service Numbers, 800-955-8771 (TDD) or 800-955-8770 (Voice), for assistance.



AGENDA

REGULAR TOWN COUNCIL MEETING

TUESDAY, AUGUST 13, 2024 AT 2:00 P.M.

1. CALL TO ORDER

2. ROLL CALL

Mayor Bernice Fischer _____

Vice-Mayor Monte Berendes _____

Council Member Raymond McMillan _____

Council Member Elvadianne Culbertson _____

Via Telephone

3. PLEDGE OF ALLEGIANCE RECITED BY MAYOR FISCHER

4. ADDITIONS OR DELETIONS / APPROVAL OF THE AGENDA

5. APPROVAL OF MINUTES - TAB 1

a) Regular Town Council Meeting Minutes – July 09, 2024 (*Action Item*)

b) Special Town Council Meeting Minutes – July 30, 2024 (*Action Item*)

6. CORRESPONDENCE / COMMUNICATIONS – NONE

7. FINANCIAL REPORT – July 2024 Unaudited Financial Statement. **TAB 2**

8. OLD BUSINESS

a) Florida Department of Environmental Protection (FDEP) Grant Update

9. PALM BEACH COUNTY SHERIFF'S OFFICE (PBSO) MONTHLY REPORT

10. ORDINANCES - TAB 3

a) ORDINANCE NO. 314 / FIRST READING - AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SOUTH PALM BEACH, FLORIDA, AMENDING CHAPTER 2 "ADMINISTRATION," TO PROVIDE A PROVISION FOR VIRTUAL ATTENDANCE OF TOWN MEETINGS, TO AMEND THE ORGANIZATION AND QUORUM REQUIREMENTS FOR THE COMMUNITY AFFAIRS ADVISORY BOARD, TO EXPLICITLY AUTHORIZE THE TOWN COUNCIL TO CONTRACT WITH LAW ENFORCEMENT AGENCIES FOR LAW ENFORCEMENT NEEDS, TO REPLACE GENDERED PRONOUNS. (*Action Item*)

b) ORDINANCE NO. 321 / SECOND / FINAL READING - AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SOUTH PALM BEACH, FLORIDA, AMENDING CHAPTER 50 "UTILITIES" TO CLARIFY THE TIMING OF ISSUANCE OF SEWER BILLS, TO REPLACE GENDERED PRONOUNS. (*Action Item*)

c) ORDINANCE NO. 322 / SECOND / FINAL READING - AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SOUTH PALM BEACH, FLORIDA, AMENDING CHAPTER 14 "BUSINESSES" TO ADD SECTION 14-1 "DEFINITIONS" AND SECTION 14-2 "ENFORCEMENT" TO ARTICLE I "IN GENERAL," TO DELETE SECTION 14-106 "DEFINITIONS" AND SECTION 14-107 "PENALTY FOR ENGAGING IN OR CONDUCTING BUSINESS WITHOUT LICENSE" IN ARTICLE III "CONTRACTORS," TO ADD AN ADDITIONAL EXEMPTION TO SECTION 14-133 "EXEMPTIONS" WHEN AN OWNER OF A PROPERTY IS ACTING AS THEIR OWN CONTRACTOR UNDER CERTAIN CIRCUMSTANCES, TO DELETE SECTION 14-161 "DEFINITIONS" IN ARTICLE IV "SOLICITORS," TO AMEND SECTION 14-180 TO REQUIRE HOME BASED BUSINESSES AS DEFINED BY STATE LAW TO OBTAIN A BUSINESS TAX RECEIPT, TO REPLACE GENDERED PRONOUNS. (*Action Item*)

- d) **ORDINANCE NO. 323** - AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SOUTH PALM BEACH, FLORIDA, AMENDING CHAPTER 10 “BUILDING AND BUILDING REGULATIONS” TO MODIFY THE MINIMUM FLOOR ELEVATION OF ANY NEW STRUCTURE ERECTED IN THE TOWN, TO ADOPT THE FLORIDA BUILDING CODE (2023) AND LOCAL ADMINISTRATIVE AMENDMENTS THERETO, TO REPLACE GENDERED PRONOUNS, AND FOR OTHER PURPOSES. *(Discussion Item)*
11. **RESOLUTIONS** - NONE
12. **OTHER BUSINESS** – **TAB 4**
- a) Set a proposed Sewer Rate Increase for Fiscal Year 2024–2025 *(Per Code Section 50.32)* based on the American Cities and Counties Municipal Cost Index of May of each year. *(Action Item)*
- b) Consideration to appoint resident Elenora Levin to the Community Affairs Advisory Board. *(Action Item)*
- c) Solid Waste and Recycling Collection Rates effective October 1, 2024. *(Informational Only)*
13. **REPORTS OF TOWN OFFICIALS**
- a) TOWN MANAGER REPORT
- b) PALM BEACH COUNTY FIRE RESCUE – Report on file for July 2024 - **TAB 5**
- c) BUILDING DEPARTMENT - Report on file for July 2024 - **TAB 6**
- d) TOWN ATTORNEY REPORT – Discussion of CPZ First Task Order
14. **BOARD AND COMMITTEE REPORTS**
15. **MAYOR’S REPORT**
16. **TOWN COUNCIL REPORTS**
17. **PUBLIC COMMENTS** - *Public Comments will be limited to three (3) minutes each. Please fill out a card.*
18. **ADJOURNMENT**