



TOWN OF SOUTH PALM BEACH REGULAR TOWN COUNCIL MEETING

AGENDA

TUESDAY, JULY 09, 2024 – 2:00 P.M.

TOWN OFFICIALS:

Bernice (Bonnie) Fischer
Monte Berendes
Raymond McMillan
Elvadianne Culbertson
Open Seat

Mayor
Vice Mayor
Council Member
Council Member
Council Member

Jamie Titcomb
Yude Davenport, MMC
Mark Garrison
Glen J. Torcivia
Ben Saver

Town Manager
Town Clerk/ Assistant to the Town Manager
PBSO Sergeant
Town Attorney
Town Attorney

Preliminary Budget Workshop – August 12, 2024 at 1:00 p.m.

Regular Town Council Meeting – August 13, 2024 at 2:00 p.m.

Regular Town Council Meeting – September 9, 2024 at 2:00 p.m.

1st Budget Hearing – September 09, 2024 at 5:01 p.m.

2nd/Final Budget Hearing – September 16, 2024 at 5:01 p.m.

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding should contact the Town Clerk Davenport at 561-588-8889 or ydavenport@southpalmbeach.com no later than 48 hours prior to the proceeding. If hearing impaired, telephone the Florida Relay Service Numbers, 800-955-8771 (TDD) or 800-955-8770 (Voice), for assistance.



AGENDA

REGULAR TOWN COUNCIL MEETING

TUESDAY, JULY 09, 2024 AT 2:00 P.M.

1. CALL TO ORDER
2. ROLL CALL

Mayor Bernice Fischer	_____
Vice Mayor Monte Berendes	_____
Council Member Raymond McMillan	<u>Via Telephone</u>
Council Member Elvadianne Culbertson	_____
3. PLEDGE OF ALLEGIANCE RECITED BY MAYOR FISCHER
4. ADDITIONS OR DELETIONS / APPROVAL OF THE AGENDA
5. APPROVAL OF MINUTES - TAB 1
 - a) Regular Town Council Meeting Minutes – June 11, 2024 (*Action Item*)
6. CORRESPONDENCE / COMMUNICATIONS – NONE
7. FINANCIAL REPORT – June 2024 Unaudited Financial Statement. **TAB 2** (*Action Item*)
8. OLD BUSINESS
 - a) Update on contract negotiations with CPZ for a new Town Hall Building.
9. PALM BEACH COUNTY SHERIFF’S OFFICE (PBSO) MONTHLY REPORT
10. ORDINANCES – TAB 3
 - a) ORDINANCE NO. 314 / FIRST READING - AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SOUTH PALM BEACH, FLORIDA, AMENDING CHAPTER 2 “ADMINISTRATION,” TO PROVIDE A PROVISION FOR VIRTUAL ATTENDANCE OF TOWN MEETINGS, TO AMEND THE ORGANIZATION AND QUORUM REQUIREMENTS FOR THE COMMUNITY AFFAIRS ADVISORY BOARD, TO EXPLICITLY AUTHORIZE THE TOWN COUNCIL TO CONTRACT WITH LAW ENFORCEMENT AGENCIES FOR LAW ENFORCEMENT NEEDS, TO REPLACE GENDERED PRONOUNS. (*Action Item*)
 - b) ORDINANCE NO. 318 / SECOND / FINAL READING – AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SOUTH PALM BEACH, FLORIDA, AMENDING CHAPTER 38 “STREETS, SIDEWALKS AND OTHER PUBLIC PLACES” TO AMEND THE MATTERS TO BE CONSIDERED WHEN DETERMINING WHETHER TO ISSUE A PERMIT FOR A PARADE OR OTHER PUBLIC GATHERING AND FOR OTHER PURPOSES. (*Action Item*)
 - c) ORDINANCE NO. 319 / SECOND / FINAL READING - AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SOUTH PALM BEACH, FLORIDA, AMENDING CHAPTER 42 “TAXATION” TO REPLACE GENDERED PRONOUNS AND FOR OTHER PURPOSES. (*Action Item*)
 - d) ORDINANCE NO. 320 / SECOND / FINAL READING – AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SOUTH PALM BEACH, FLORIDA, AMENDING CHAPTER 46 “TRAFFIC AND VEHICLES” TO ADD ARTICLE III “INTERSECTIONS AND SIDEWALKS,” WHICH DECLARES TREES, SHRUBS, OR OTHER OBJECTS OBSTRUCTION VIEW AT INTERSECTIONS TO BE NUISANCE AND REQUIRES VEHICLES TO YIELD TO PEDESTRIANS ON SIDEWALKS, AND FOR OTHER PURPOSES. (*Action Item*)

- e) **ORDINANCE NO. 321 / FIRST READING** - AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SOUTH PALM BEACH, FLORIDA, AMENDING CHAPTER 50 “UTILITIES” TO CLARIFY THE TIMING OF ISSUANCE OF SEWER BILLS, TO REPLACE GENDERED PRONOUNS. *(Action Item)*
 - f) **ORDINANCE NO. 322 / FIRST READING** - AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SOUTH PALM BEACH, FLORIDA, AMENDING CHAPTER 14 “BUSINESSES” TO ADD SECTION 14-1 “DEFINITIONS” AND SECTION 14-2 “ENFORCEMENT” TO ARTICLE I “IN GENERAL,” TO DELETE SECTION 14-106 “DEFINITIONS” AND SECTION 14-107 “PENALTY FOR ENGAGING IN OR CONDUCTING BUSINESS WITHOUT LICENSE” IN ARTICLE III “CONTRACTORS,” TO ADD AN ADDITIONAL EXEMPTION TO SECTION 14-133 “EXEMPTIONS” WHEN AN OWNER OF A PROPERTY IS ACTING AS THEIR OWN CONTRACTOR UNDER CERTAIN CIRCUMSTANCES, TO DELETE SECTION 14-161 “DEFINITIONS” IN ARTICLE IV “SOLICITORS,” TO AMEND SECTION 14-180 TO REQUIRE HOME BASED BUSINESSES AS DEFINED BY STATE LAW TO OBTAIN A BUSINESS TAX RECEIPT, TO REPLACE GENDERED PRONOUNS. *(Action Item)*
- 11. RESOLUTIONS - **TAB 4****
- a) **RESOLUTION NO. 05-2024** - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTH PALM BEACH, FLORIDA, AMENDING THE SCHEDULE OF RATES, FEES AND CHARGES FOR VARIOUS SERVICES RENDERED BY THE TOWN OF SOUTH PALM BEACH FOR ITS CITIZENS AND OTHER MEMBERS OF THE PUBLIC TO MODIFY BUILDING PERMIT FEES WHEN AN APPLICANT UTILIZES THE SERVICES OF A PRIVATE PROVIDER; PROVIDING THAT THIS SCHEDULE OF RATES, FEES AND CHARGES SHALL BE AVAILABLE FOR INSPECTION AT ALL TIMES AT TOWN HALL DURING REGULAR BUSINESS HOURS. *(Action Item)*
 - b) **RESOLUTION NO. 06-2024** - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTH PALM BEACH, FLORIDA, AMENDING THE TOWN OF SOUTH PALM BEACH’S ADOPTED ACCOUNTING PROCEDURES TO REQUIRE QUARTERLY RECONCILIATION OF THE PERMIT LOG TO THE GENERAL LEDGER BUILDING PERMIT REVENUE ACCOUNT. *(Exhibit “A” Accounting Procedures)*
(Action Item)
- 12. OTHER BUSINESS – **TAB 5****
- a) Consideration to appoint a Voting Delegate to cast their vote at the Annual Florida League of Cities Conference in Hollywood, Florida. *(Action Item)*
 - b) Consideration to approve the Palm Beach County Sheriff’s Office Fifth Addendum to the Law Enforcement Service Agreement. *(Action Item)*
 - c) Tentatively establishing the Town’s Millage Rate for FY 2024-2025. *(Action Item)*
 - d) Consideration to add agenda item: “Review of Town Manager Titcomb’s Evaluation Forms” to the already scheduled August 12, 2024 Budget Workshop. *(Action Item)*
- 13. REPORTS OF TOWN OFFICIALS**
- a) **TOWN MANAGER REPORT**
 - b) **PALM BEACH COUNTY FIRE RESCUE** – Report on file for June 2024 - **TAB 6**
 - c) **BUILDING DEPARTMENT** - Report on file for June 2024 - **TAB 7**
 - d) **TOWN ATTORNEY REPORT**
- 14. BOARD AND COMMITTEE REPORTS**
- 15. MAYOR’S REPORT**
- 16. TOWN COUNCIL REPORTS**
- 17. PUBLIC COMMENTS** - *Public Comments will be limited to three (3) minutes each. Please fill out a card.*
- 18. ADJOURNMENT**