



TOWN OF SOUTH PALM BEACH REGULAR TOWN COUNCIL MEETING

AGENDA

TUESDAY, JUNE 11, 2024 – 2:00 P.M.

TOWN OFFICIALS:

Bernice (Bonnie) Fischer
Raymond McMillan
Monte Berendes
Elvadianne Culbertson
Open Seat

Mayor
Council Member
Council Member
Council Member
Council Member

Jamie Titcomb
Yude Davenport, MMC
Mark Garrison
Glen J. Torcivia
Ben Saver

Town Manager
Town Clerk/ Assistant to the Town Manager
PBSO Sergeant
Town Attorney
Town Attorney

Regular Town Council Meeting – July 09, 2024 at 2:00 p.m.

Regular Town Council Meeting – August 13, 2024 at 2:00 p.m.

Regular Town Council Meeting – September 10, 2024 at 2:00 p.m.

Regular Town Council Meeting – October 8, 2024 at 2:00 p.m.

Regular Town Council Meeting – November 12, 2024 at 2:00 p.m.

Regular Town Council Meeting – December 10, 2024 at 2:00 p.m.

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding should contact the Town Clerk Davenport at 561-588-8889 or ydavenport@southpalmbeach.com no later than 48 hours prior to the proceeding. If hearing impaired, telephone the Florida Relay Service Numbers, 800-955-8771 (TDD) or 800-955-8770 (Voice), for assistance.



AGENDA
REGULAR TOWN COUNCIL MEETING
TUESDAY, JUNE 11, 2024 AT 2:00 P.M.

1. CALL TO ORDER

2. ROLL CALL

Mayor Bernice Fischer

Council Member Raymond McMillan

_____ *Via Telephone*

Council Member Monte Berendes

Council Member Elvadianne Culbertson

3. PLEDGE OF ALLEGIANCE RECITED BY MAYOR FISCHER

4. SELECTION OF A VICE-MAYOR – Per Code Section 2-2 (*Action Item*)

5. ADDITIONS OR DELETIONS / APPROVAL OF THE AGENDA

6. APPROVAL OF MINUTES - **TAB 1**

a) Regular Town Council Meeting Minutes – May 14, 2024 (*Action Item*)

7. CORRESPONDENCE / COMMUNICATIONS – NONE

8. FINANCIAL REPORT – May 2024 Unaudited Financial Statements. **TAB 2** (*Action Item*)

9. OLD BUSINESS

a) Update on contract negotiations with Moonlight Architecture for a new Town Hall.

10. PALM BEACH COUNTY SHERIFF’S OFFICE (PBSO) MONTHLY REPORT

11. ORDINANCES – **TAB 3**

a) ORDINANCE NO. 314 / FIRST READING - AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SOUTH PALM BEACH, FLORIDA, AMENDING CHAPTER 2 “ADMINISTRATION,” TO PROVIDE A PROVISION FOR VIRTUAL ATTENDANCE OF TOWN MEETINGS, TO AMEND THE ORGANIZATION AND QUORUM REQUIREMENTS FOR THE COMMUNITY AFFAIRS ADVISORY BOARD, TO EXPLICITLY AUTHORIZE THE TOWN COUNCIL TO CONTRACT WITH LAW ENFORCEMENT AGENCIES FOR LAW ENFORCEMENT NEEDS, TO REPLACE GENDERED PRONOUNS, AND FOR OTHER PURPOSES; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE. (*Action Item*)

b) ORDINANCE NO. 315 / SECOND/FINAL READING – AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SOUTH PALM BEACH, FLORIDA, AMENDING CHAPTER 18 “ENVIRONMENT,” TO AMEND THE DEFINITION OF ABANDONED PROPERTY, TO AMEND PROVISIONS REGARDING ATTACHING HANDBILLS TO OR DISFIGURING UTILITY POLES, TO AMEND PROVISIONS RELATED TO NOISE VIOLATIONS, TO REPLACE GENDERED PRONOUNS, AND FOR OTHER PURPOSES, PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE. (*Action Item*)

c) ORDINANCE NO. 316 / SECOND/ FINAL READING - AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SOUTH PALM BEACH, FLORIDA, AMENDING CHAPTER 22 “FIRE PREVENTION AND PROTECTION,” TO CLARIFY THE PENALTIES FOR INTERFERING WITH FIRE INSPECTORS PERFORMING ANY DUTY ASSIGNED BY LAW. (*Action Item*)

d) ORDINANCE NO. 317 / SECOND/FINAL READING - AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SOUTH PALM BEACH, FLORIDA, AMENDING CHAPTER 34 “SOLID WASTE,” TO EXPLICITLY PROHIBIT INTERFERENCE WITH CODE ENFORCEMENT OFFICERS IN THE PERFORMANCE OF THEIR DUTIES; TO CLARIFY THE PENALTIES FOR VIOLATIONS OF THIS CHAPTER, TO REPLACE GENDERED PRONOUNS. (*Action Item*)

- e) **ORDINANCE NO. 318 / FIRST READING** – AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SOUTH PALM BEACH, FLORIDA, AMENDING CHAPTER 38 “STREETS, SIDEWALKS AND OTHER PUBLIC PLACES” TO AMEND THE MATTERS TO BE CONSIDERED WHEN DETERMINING WHETHER TO ISSUE A PERMIT FOR A PARADE OR OTHER PUBLIC GATHERING AND FOR OTHER PURPOSES; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE. *(Action Item)*
- f) **ORDINANCE NO. 319 / FIRST READING** - AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SOUTH PALM BEACH, FLORIDA, AMENDING CHAPTER 42 “TAXATION” TO REPLACE GENDERED PRONOUNS AND FOR OTHER PURPOSES; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE. *(Action Item)*
- g) **ORDINANCE NO. 320 / FIRST READING** – AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SOUTH PALM BEACH, FLORIDA, AMENDING CHAPTER 46 “TRAFFIC AND VEHICLES” TO ADD ARTICLE III “INTERSECTIONS AND SIDEWALKS,” WHICH DECLARES TREES, SHRUBS, OR OTHER OBJECTS OBSTRUCTION VIEW AT INTERSECTIONS TO BE NUISANCE AND REQUIRES VEHICLES TO YIELD TO PEDESTRIANS ON SIDEWALKS, AND FOR OTHER PURPOSES, PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE. *(Action Item)*

12. **RESOLUTIONS** - NONE

13. **OTHER BUSINESS** – **TAB 4**

- a) Consideration to authorize the Town of South Palm Beach Piggyback Contract for Emergency Repairs with Hinterland Group, Inc. *(Action Item)*
- b) Consideration of approval to submit \$1,500 for sponsorship and support of the Town of Lantana and the Greater Lantana Chamber of Commerce Annual 4th of July Celebration. *(Action Item)*
- c) Consideration to have a Preliminary Budget Workshop on Monday, August 12, 2024 at 1:00 p.m. *(Action Item)*
- d) Consideration to change the Tuesday, September 10, 2024 Regular Town Council meeting to Monday, September 9, 2024 due to the Palm Beach County Commission and the School Board TRIM Hearings. *(Action Item)*
- e) Consideration to schedule the First Budget Hearing on Monday, September 9, 2024 at 5:01 p.m. *(Action Item)*
- f) Consideration to schedule the 2nd/Final Budget Hearing on Monday, September 16, 2024 at 5:01 p.m. *(Action Item)*
- g) Discussion regarding the Town’s Human Resources Policy Manual and Town Staff Job Descriptions requested by Council Member Culbertson.

14. **REPORTS OF TOWN OFFICIALS**

- a) **TOWN MANAGER REPORT – TAB 5**
 - 1. Palm Beach County Property Appraiser 2024 Estimate of Taxable Value
- b) **PALM BEACH COUNTY FIRE RESCUE** – Report on file for May 2024 - **TAB 6**
- c) **BUILDING DEPARTMENT** - Report on file for May 2024 - **TAB 7**
- d) **TOWN ATTORNEY REPORT**

15. **BOARD AND COMMITTEE REPORTS**

16. **MAYOR’S REPORT**

17. **TOWN COUNCIL REPORTS**

18. **PUBLIC COMMENTS** - *Public Comments will be limited to three (3) minutes each. Please fill out a card.*

19. **ADJOURNMENT**