



Town of South Palm Beach



Proposed Annual Budget Fiscal Year 2017/2018

ON THE COVER

This year's cover is an architectural rendering of the future luxury condominium building located at 3550 South Ocean Boulevard, site of the former Hawaiian Inn Hotel. Scheduled to begin construction during the summer of 2017, once completed this new building will be the first new condominium building to be constructed in our Town since 1990. The building will comprise thirty units on six floors with ample parking on the ground floor, ocean side swimming pool and fitness room, and beautiful landscaping. The Town welcomes this modern architectural addition to our already beautiful barrier island community.

Elected Officials

Bernice "Bonnie" Fischer, Mayor

Robert Gottlieb, Vice Mayor

Stella Gaddy Jordan, Council Member

Elvadianne Culbertson, Council Member

Vacant, Council Member

Appointed Officials

Bogdan "Bob" Vitas, Town Manager

Bradley Biggs, Town Attorney

Department Heads

Maylee De Jesús, Town Clerk/Asst. to the Town Manager

Tom Grochowski, Finance Director

Carl Webb, Police Chief

Mike Crisafulle, Chief Building Official

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Town of South Palm Beach

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TOWN OF SOUTH PALM BEACH OFFICE OF THE TOWN MANAGER

MEMO TO: Honorable Mayor, Vice Mayor and Town Council

FROM: Bob Vitas, Town Manager

DATE: July 7, 2017

SUBJECT: Fiscal Year 2018 Annual Budget Highlights

It is my pleasure to submit the proposed Fiscal Year 2018 Annual Budget to you for your consideration at the first budget workshop scheduled for July 11, 2017. Identical in format to the current year budget, I have updated the presentation of the annual budget document to provide greater clarity and information for the public resulting in a sustainable, transparent and accountable financial document. I am confident you will find the FY 2018 budget proposal more meaningful in your deliberations to adopt the Town's budget on September 12, 2017. Immediately below I have outlined the significant changes and budget highlights for next fiscal year by fund and department.

GENERAL FUND REVENUES

- Proposed tax levy millage rate remains unchanged at 4.1278/\$1000; the rolled back rate adopted for the FY 2017 annual budget
- Total taxable value has increased from \$305,984,294 to \$325,966,286 or 6.53%
- Ad Valorem revenues have increased from \$1,199,890 to \$1,278,247 or 6.53%
- Building permit revenues remain level at \$200,000 to reflect historical trends. The FY 17 dramatic increase is related to the 3550 South Ocean Blvd. and 3492 South Ocean Blvd. projects
- The Infrastructure Sales Surtax line item remains, based on the successful countywide November 2016 general election referendum, and includes 12 months of revenue for expenditures related to capital improvements
- Culture and Recreation Revenue is decreased slightly to accurately reflect an ongoing reduction in ticket revenue due to lower attendance for the lecture and music series events



TOWN OF SOUTH PALM BEACH OFFICE OF THE TOWN MANAGER

- Interfund Transfer from Sewer Utility Fund is increased to offset general fund operating costs for the sewer utility due to increased activities planned to manage the sewer and lateral repair/replacement program
- A new revenue line item is established to reflect use of the appropriated fund balance for the Shoreline Stabilization Project in the amount of \$1.5M
- A new revenue line item is established to reflect the possible general obligation borrowing of \$6M for a new town hall should the project be authorized by the Town Council
- A new revenue line item is established to reflect the use of restricted building permit revenues allocated to offset annual operational costs of the Building and Code Enforcement Department
- FY17 General Fund unexpended funds will not be needed to balance the FY18 General Fund budget
- FY16 General Fund unexpended funds were applied to the General Fund Operating Reserve as reported in the Town Audit

GENERAL FUND EXPENDITURES

Department-wide Adjustments

Throughout all departmental budgets the payroll and payroll taxes line items have been adjusted to reflect the salary increases afforded to all employees following guidance contained in the new labor agreements with the PBA which for FY 18 is 4%, while future FY 19 is 3% and FY 20 is 2%.

Throughout all departmental budgets the retirement contribution line items have been adjusted to reflect the new contribution levels afforded to all eligible employees effective July 1, 2017 by the Florida Retirement System as follows: Regular, Special Risk and Senior Management Service Classes 7.92, 22.71 and 23.27% respectively.

Throughout all departmental budgets the life and health insurance line items have been adjusted to reflect a possible, yet to be determined, increase of 12%. May be less based upon renewal rates effective January 1, 2018.



TOWN OF SOUTH PALM BEACH OFFICE OF THE TOWN MANAGER

LEGISLATIVE

- The payroll and payroll tax line items have been adjusted to reflect the increase in compensation adopted by Ordinance 286
- The professional services line item is reduced to accurately reflect candidate assessment fees charged the Florida Elections Commission
- The travel and per diem line item has been increased to reflect costs related to all planned educational training, conferences and regular meetings out of town

EXECUTIVE

- The executive contingency line item has been reduced to \$75,000 or 3.5% of the general fund revenues to allow for possible unbudgeted and unanticipated expenditures

ADMINISTRATION & FINANCE

- The payroll line item has been increased to return the full time Administrative Assistant position, a reduction in hours for the part time Accountant position, an adjustment in hours for the part time office assistant, and inclusion of a new summer only internship opportunities for masters level degree students in the field of public administration
- The accounting and auditing line item is reduced in anticipation of a Request for Proposals for annual auditing services due the October 2017 expiration of the contract with the current Town Auditors. Award of a new contract is anticipated prior to the end of the current fiscal year
- The copier expense line item reflects the new State of Florida purchasing agreement lease for the color copier used for regular copying, new document imaging program and in-house production of newsletters, brochures, pamphlets, budgets, and other such items
- The information technology line item reflects all new service provider costs related to agreements for all computer system services, internet services, financial management system services and records management system services



TOWN OF SOUTH PALM BEACH OFFICE OF THE TOWN MANAGER

PUBLIC SAFETY

- The payroll, payroll taxes, retirement contributions, life/health/disability insurance line items reflect the addition of one proposed full time police officer to improve officer security and service delivery to the citizens
- The operating supplies line item was increased to address contractual obligations under the collective bargaining agreement for shoes/boots allowance and the purchases of needed uniforms, duty vest carriers, ballistic vest replacements due to age

PUBLIC WORKS

- The payroll and payroll line items are reduced to reflect a change in personnel and rate of pay
- The contractual services line item is dramatically increased by \$1.5M to reflect obligations under the Interlocal Agreement with Palm Beach County for the upcoming Shoreline Stabilization Project anticipated to commence during the summer of 2018 and for costs previously incurred and not billed on a timely basis
- The repairs and maintenance line item is increased to reflect obligations under the 2006 Memorandum of Understanding with the Florida Department of Transportation for AIA right of way requirements

CULTURE AND RECREATION

- The contractual services line item has been reduced for compensation provided to the lecture and music series providers due to a reduction in ticket sale revenues. Ticket prices remain unchanged
- The printing and postage line item has been reduced as all outsourced printing is now done in-house on the new color copier resulting in a significant cost savings

LEGAL SERVICES

- A slight reduction is reflected in the labor line item



TOWN OF SOUTH PALM BEACH OFFICE OF THE TOWN MANAGER

BUILDING AND CODE ENFORCEMENT

- The professional services line item is increased based on increased permit and inspection activities expected in FY 2018
- The information technology line item includes software purchasing and licensing to support the permitting and code enforcement processes that will eliminate multi step manual recordkeeping and will be fully integrated with the financial management software program

CAPITAL OUTLAY

- The infrastructure line item is reduced as several projects (addition of two flag poles for Town Hall, electronic messaging board for Town Hall, ground monument entrance signs on AIA) have been postponed until a decision is made on a New Town Hall project and can be absorbed into the Town Hall project financing. The additional decorative street lights for the AIA pedestrian walkway are planned for completion in the current fiscal year.
- The building improvements line item is dramatically increased to appropriate funds for a New Town Hall project following the completion of the Architectural studies in December 2017 by Alexis Knight. Budgeted funds to complete flooring upgrades to both the Police Department and Administrative office areas are postponed accordingly.
- The equipment line item includes the purchase, under a State Purchasing Contract, of a utility gator to aid in the maintenance of the AIA landscaping in accordance with the FDOT MOA and town hall property. Budget funds to replace office furniture is postponed relative to the new town hall building project. One laptop is planned for one new police patrol vehicle.
- The police patrol vehicles line item includes the purchase of one new vehicle to add to the current fleet for FY 2018. There were no vehicle purchases in FY 16 or FY 17, and this replacement was scheduled for FY 2018



TOWN OF SOUTH PALM BEACH OFFICE OF THE TOWN MANAGER

SEWER FUND REVENUES

- The sewer charges line item is increased from \$391,306 to \$430,350 or 10% to cover new costs related to operations and maintenance increases from the Lake Worth sub-regional sewer system and deferred ECR R&R capital improvements. Refer the disposal charges line item for related details
- A new line item entitled appropriated fund balance is added to cover proposed costs associated with the Gravity Sewer and Lateral Repair/Replacement Project in the amount of \$500K. This project appears in the expenditure line item entitled Capital Outlay – infrastructure
- FY 2017 Sewer Fund unexpended funds will not be needed to balance the FY18 Sewer Fund budget

SEWER FUND EXPENDITURES

- A new line item entitled professional services is reflected to cover costs associated with the Town Engineers to allow for the design and permitting phases of the sewer and lateral project
- The disposal charges line item is increased to more accurately reflect the Lake Worth O & M costs and increase in the ECR R & R costs related to long deferred maintenance of their capital infrastructure
- The capital outlay – infrastructure line item is dramatically increased to reflect the need to conduct a sanitary sewer gravity sewer and sewer lateral repair or replacement program infrastructure install between the 1960s and 1980s that may be beyond its useful life. With two major failures in the past two years it is imperative that we conduct the project to avoid unnecessary emergency repair costs and to reduce the I&I that may be adversely affecting our sanitary sewer flow and related treatment costs. This line item also includes the installation of a SCADA system at the lift station that will allow for 24/7/365 day monitoring of the flow and high water alarms by the City of Lake Worth. The rebuilding of one submersible pump will not be done in the current fiscal year
- The interfund transfers out line item is moderately increased to reflect the additional staff man-hours required to manage the projects proposed for FY 18



TOWN OF SOUTH PALM BEACH OFFICE OF THE TOWN MANAGER

It has been a sincere pleasure to prepare the proposed Fiscal Year 2018 annual budget document which provides for a more transparent and fully accountable financial system in South Palm Beach. The Town is in excellent financial condition as is evidenced by this proposed budget.

If you have any individual questions, comments or concerns please let me know at your earliest convenience. Looking forward to the budget workshop on July 11th and Town Council setting the preliminary millage rate. The public hearings are scheduled for September 7th and 12th with Town Council adoption of a final millage rate and annual budget slated for that final hearing date.

Respectfully submitted,

/s/Bogdan "Bob" Vitas, Jr.
Town Manager

TOWN OF SOUTH PALM BEACH, FLORIDA
FISCAL YEAR 2017 – 2018 BUDGET DEVELOPMENT CALENDAR REVISED

DATES	ACTIVITIES
April 18, 2017	Town Council Workshop FY 18, 19, 20 Action Plan – presentation and review of all programs and CIP projects, establish ranked priorities
April 25, 2017	Town Council Meeting – approve Action Plan for FY 2018, 2019 and 2020
May 19, 2017	Town Manager distributes budget development materials to Department Heads to prepare FY 2018 department budgets requests
May 26, 2017 for June 1, 2017	Estimated taxable property values for FY 2018 released to local taxing authorities from the County Property Appraiser’s Office
June 9, 2017	Department Heads submit FY 2018 budget requests to Town Manager
June 12 – 23, 2017	Town Manager reviews budget requests with Department Heads
July 1, 2017	Certification of valuation received from the County Property Appraiser
July 7, 2017	Town Manager submits draft recommended budget proposal to Town Council
July 11, 2017	First Budget Workshop – presentation and overview of Town Manager proposed budget (all funds)
July 18, 2017 not held August 24, 2017 revised date	Second Budget Workshop – if needed
July 24 - 28, 2017	Certification of tentative millage rate to Property Appraiser and Tax Collector on Form DR-420 and DR-420 MPP (email to Property Appraiser and mail to Tax Collector)
July 25, 2017	Town Council Meeting – Adoption of tentative millage rate and setting of first public hearing: dates; time; and location
July 26 – August 18, 2017	Town Manager makes final change to the FY 2017 budget as recommended by Town Council at preceding budget workshops
September 7, 2017	Town Council - First Public Hearing on proposed budget for FY 2018
September 12, 2017	Town Council - Second and Final Public Hearing on FY 2018 Budget. Council adopts millage rate and FY 2017 Budget by resolution and in accordance with Trim Bill requirements
Not later than 30 days following budget adoption	Certification of Compliance, Form DR-487 sent to Florida Department of Revenue not later than October 1, 2016
September 25 thru – October 3, 2017	Final Millage Rate due back and certified on eTRIM
October 16, 2017	Town Manager publishes and releases Town Council adopted FY 2018 Annual Budget to all parties

Town of South Palm Beach

Proposed General Fund Budget

Summary

	7/31/2017 YTD	FY2017 Adopted	FY2018 Proposed	variance dollar	%
Revenues					
Ad-Valorem Taxes	\$1,229,941	\$1,199,890	\$1,237,588	\$37,698	3%
Local Option Gas Tax	\$8,177	\$8,500	\$9,500	\$1,000	12%
Utility Taxes	\$140,671	\$159,000	\$187,000	\$28,000	18%
Simplified Communications	\$26,359	\$45,000	\$42,500	(\$2,500)	-6%
Licenses & Permits	\$490,555	\$209,500	\$211,000	\$1,500	1%
Franchise Fees	\$64,860	\$112,500	\$112,000	(\$500)	0%
State Shared Revenue	\$159,239	\$214,200	\$239,846	\$25,646	12%
Culture & Recreation	\$17,035	\$28,150	\$19,580	(\$8,570)	-30%
Grants	\$0	\$21,950	\$23,000	\$1,050	5%
Other Revenue	\$53,574	\$29,000	\$38,000	\$9,000	31%
Interfund Transfers In	\$55,000	\$55,000	\$80,000	\$25,000	45%
Appropriated GF Balance Carryover	\$34,305	\$34,305	\$0	(\$34,305)	-100%
Appropriated Beach Fund Balance	\$0	\$0	\$235,000	\$235,000	#DIV/0!
Other Financing Sources GO Bond	\$0	\$0	\$0	\$0	#DIV/0!
Other Financing Sources Permits	\$0	\$0	\$142,952	\$142,952	#DIV/0!
Total Revenue	\$2,279,716	\$2,116,995	\$2,577,966	\$460,971	22%
Expenditures					
Legislative	\$28,668	\$44,083	\$47,823	\$3,740	8%
Executive	\$143,200	\$233,072	\$267,500	\$34,428	15%
Administrative	\$240,844	\$326,462	\$382,526	\$56,064	17%
Public Safety	\$722,784	\$976,750	\$1,042,241	\$65,491	7%
Building and Code Enforcement	\$147,426	\$125,312	\$142,952	\$17,640	14%
Legal Services	\$91,757	\$112,000	\$79,490	(\$32,510)	-29%
Public Works	\$40,897	\$49,527	\$283,808	\$234,281	473%
Culture & Recreation	\$29,037	\$37,880	\$26,530	(\$11,350)	-30%
Capital Outlay	\$32,999	\$178,192	\$77,287	(\$100,905)	-57%
Total Expenditures	\$1,477,612	\$2,083,278	\$2,350,157	\$266,879	13%
Excess Revenue/Expenditures	\$802,104	\$33,717	\$227,809		
Other Sources/(Uses)					
Fund Balance	\$802,104	\$33,717	\$227,809		
Total Operating Budget	\$2,279,716	\$2,116,995	\$2,577,966		
	\$0	\$0	\$0		
Current Fund Balance:					
Assigned (Beach Project)	\$1,432,506				
Unassigned	\$1,656,264				
Restricted - Transportation	\$12,920				
Restricted - Building Code Enforcement	\$227,521				
Nonspendable for Prepaid Items	\$14,728				
Excess Rev. over Expense	\$802,104				
Total	\$4,146,043	As of September 30, 2016	Annual Audit		

BUDGET SUMMARY

Town of South Palm Beach - Fiscal Year 2018

***THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE TOWN OF SOUTH PALM BEACH ARE 15% MORE THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES.**

General Fund	3.9965			
ESTIMATED REVENUES		GENERAL FUND	ENTERPRISE FUND	TOTAL ALL FUNDS
Taxes:	Millage per \$1000			
Ad Valorem Taxes	3.9965	1,237,588	0	1,237,588
Local Option Gas Tax		9,500	0	9,500
Utility Taxes		187,000		187,000
Communications Service Tax		42,500	0	42,500
Licenses & Permits		211,000	0	211,000
Franchise Fees		112,000	0	112,000
Charges for Services		0	430,350	430,350
State Shared Revenue		239,846	0	239,846
Culture & Recreation		19,580	0	19,580
Grants		23,000	0	23,000
Other Revenue		38,000	2,000	40,000
TOTAL SOURCES		2,120,014	432,350	2,552,364
Transfers In		80,000	0	80,000
Fund Balance/Reserves/Net Assets		377,952	500,000	877,952
TOTAL REVENUES, TRANSFER & BALANCES		\$2,577,966	\$932,350	\$3,510,316
EXPENDITURES				
General Government		920,291	0	\$920,291
Public Safety		1,042,241	0	\$1,042,241
Public Works		283,808	0	\$283,808
Culture & Recreation		26,530	0	\$26,530
Capital Outlay		77,287	0	\$77,287
Utility Operations		0	812,536	\$812,536
TOTAL EXPENDITURES		\$2,350,157	\$812,536	\$3,162,693
Transfers Out		0	80,000	80,000
Fund Balance/Reserves/Net Assets		227,809	39,814	267,623
TOTAL APPROPRIATED EXPENDITURES		\$2,577,966	\$932,350	\$3,510,316
TRANSFERS, RESERVES & BALANCES				
The tentative, adopted, and/or final budgets are on file in the office of the above referenced taxing authority as a public record.				

Must show at least 95% Ad Valorem Proceeds for each millage

\$ - \$ - \$ -

NOTICE OF PROPOSED TAX INCREASE

The Town of South Palm Beach has tentatively adopted a measure to increase its property tax levy.

Last year's property tax levy:

A. Initially proposed tax levy	\$	<u>\$1,321,057</u>
B. Less tax reductions due to Value Adjustment Board and other assessment changes	\$	<u>\$61,129</u>
C. Actual property tax levy	\$	<u>\$1,259,928</u>

This year's proposed tax levy \$ **\$1,302,724**

All concerned citizens are invited to attend a public hearing on the tax increase to be held on:

Date: Tuesday, September 12, 2017

Time: 5:30 pm

Place: 3577 South Ocean Boulevard, South Palm Beach, FL 33480

Town: Town of South Palm Beach

A FINAL DECISION on the proposed tax increase and the budget will be made at this hearing.

Town of South Palm Beach

General Fund Revenue

Proposed Budget - FY2018

General Ledger Code/Description	FY2015	FY2016	FY2017	FY2017	FY2018	FY2018	FY2018	
	Actual	Actual	Budget	YTD	Department	Town Manager	Town Council	variance
			Adopted	7/30/2017	Requested	Recommended	Adopted	
001.00.311.00300 AD VALOREM TAXES	\$1,079,316	\$1,166,518	\$1,199,890	\$1,229,941	\$1,278,247	\$1,278,247	\$1,237,588	6.53%
001.00.312.00300 LOCAL OPTION GAS TAXES	\$9,086	\$9,304	\$8,500	\$8,177	\$9,500	\$9,500	\$9,500	11.76%
001.00.314.00300 UTILITY TAXES	\$182,591	\$186,810	\$159,000	\$140,671	\$187,000	\$187,000	\$187,000	17.61%
001.00.315.00300 COMMUNICATIONS SERVICE TAXES	\$45,222	\$40,578	\$45,000	\$26,359	\$42,500	\$42,500	\$42,500	-5.56%
001.00.316.00300 BUSINESS TAX RECEIPTS	\$15,954	\$11,357	\$9,500	\$2,592	\$11,000	\$11,000	\$11,000	15.79%
001.00.322.00300 BUILDING PERMITS & RE-INSPECTION	\$180,989	\$197,533	\$200,000	\$490,555	\$200,000	\$200,000	\$200,000	0.00%
001.00.323.00300 FRANCHISE FEES	\$115,246	\$107,367	\$112,500	\$64,860	\$112,000	\$112,000	\$112,000	-0.44%
001.00.335.00300 ALCOHOLIC BEVERAGE TAX	\$317.00	\$416	\$500	\$0	\$400	\$400	\$400	-20.00%
001.00.335.00301 HALF CENT SALES TAX	\$105,381	\$108,142	\$112,000	\$82,894	\$112,000	\$112,000	\$112,000	0.00%
001.00.335.00302 STATE REVENUE SHARING	\$141,757	\$147,839	\$39,200	\$35,950	\$43,946	\$43,946	\$43,946	12.11%
001.00.335.00303 INFRASTRUCTURE SALES SURTAX	\$0	\$0	\$62,500	\$37,803	\$83,500	\$83,500	\$83,500	33.60%
001.00.347.00300 CULTURE & RECREATION	\$18,284	\$18,494	\$28,150	\$17,035	\$19,580	\$19,580	\$19,580	-30.44%
001.00.351.00300 FINES & FORFEITURES	\$7,190	\$8,546	\$7,000	\$9,855	\$8,000	\$8,000	\$8,000	14.29%
001.00.360.00300 MISCELLANEOUS INCOME	\$25,704	\$19,596	\$15,000	\$24,495	\$20,000	\$20,000	\$20,000	33.33%
001.00.361.00300 INTEREST AND OTHER EARNINGS	\$3,988	\$7,974	\$7,000	\$19,226	\$10,000	\$10,000	\$10,000	42.86%
001.00.364.00300 SALE OF FIXED ASSESTS	\$15,634	\$7,080	\$0	\$0	\$0	\$0	\$0	#DIV/0!
001.00.381.00300 INTERFUND TRANSFERS IN	\$55,000	\$55,000	\$55,000	\$55,000	\$80,000	\$80,000	\$80,000	45.45%
001.00.381.00400 APPROPRIATED GF BALANCE CARRYOVER	\$0	\$0	\$34,305	\$34,305	\$0	\$0	\$0	-100.00%
001.00.381.00500 APPROPRIATED BEACH FUND BALANCE	\$0	\$0	\$0	\$0	\$235,000	\$235,000	\$235,000	#DIV/0!
001.00.381.00700 OTHER FINANCING SOURCES G.O. BOND	\$0	\$0	\$0	\$0	\$6,000,000	\$6,000,000	\$0	#DIV/0!
001.00.381.00800 OTHER FINANCING SOURCES PERMITS	\$0	\$0	\$0	\$0	\$142,952	\$142,952	\$142,952	#DIV/0!
001.00.389.00300 GRANTS	\$0	\$3,000	\$21,950	\$0	\$23,000	\$23,000	\$23,000	4.78%
Total General Fund Revenues	\$2,001,659	\$2,095,554	\$2,116,995	\$2,279,717	\$8,618,625	\$8,618,625	\$2,577,966	307.12%

BUDGET WORKSHEET

Property taxes computed as a percentage of the Fair Market value of locally assessed real estate, and tangible personal property less any exclusions, differentials, exemptions and credits and expressed in mills. Ad Valorem taxes are recorded "net" of discounts, penalties and interest.

**AD VALOREM TAXES
REVENUE CODE 311**

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
PAPA Gross Taxable Value for Operating DR420 2016	\$305,984,294		
Adopted Millage Rate	4.1278		
Adopted Levy	\$1,199,890	\$1,229,941	
PAPA Gross Taxable Value for Operating DR420 2017			\$325,966,286
Town Manager Proposed Millage Rate			4.1278
Town Manager Proposed Levy for Adoption at 95%			\$1,278,247
Town Council Rollback Millage Rate			3.9965
Town Council Rollback .1313 or \$40,659 reduction			\$1,237,588
Fiscal Year Audited Actuals			
FY17 \$1,199,890 unaudited			
FY16 \$1,166,518			
FY15 \$1,079,316			
FY14 \$1,103,695			
FY13 \$1,101,254			
FY12 \$1,074,815			
AD VALOREM TAXES TOTAL	\$1,199,890	\$1,229,941	\$1,237,588

BUDGET WORKSHEET

A tax of 2 percent may be imposed on the sale of food, beverages, and alcoholic beverages in hotels and motels. All proceeds from the 2 percent tax must be used for promoting the county as a travel destination. A tax of 1 percent may be imposed on the sale of food, beverages, and alcoholic beverages in establishments that are licensed to sell alcoholic beverages on the premises, except for hotels and motels. At least 15 percent of the proceeds from the 1percent tax must go to domestic violence centers while the remainder must be used for homeless assistance programs.

**LOCAL OPTION GAS TAXES
REVENUE CODE 312**

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$8,177	
Local Option Gas Tax	\$6,000		\$7,000
New Local Option Gas Tax	\$2,500		\$2,500
Motor Fuel Tax rebate	\$0		\$0
LOCAL OPTION GAS TAXES TOTAL	\$8,500	\$8,177	\$9,500

BUDGET WORKSHEET	Utility Services Taxes are public service taxes on the purchase of electricity, metered natural gas, liquefied petroleum gas (metered or bottled), manufactured gas (metered or bottled), and water services.
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UTILITY TAXES
REVENUE CODE 314

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$140,671	
Utility Taxes - Electric	\$116,000		\$140,500
Utility Taxes - Gas	\$7,000		\$4,500
Utility Taxes - Water	\$36,000		\$42,000
UTILITY TAXES TOTAL	\$159,000	\$140,671	\$187,000

BUDGET WORKSHEET

The Communications Services Tax is comprised of two components: a state communications services tax and a local communications services tax. The tax is imposed on retail sales of communications services which originate and terminate in the state, or originate or terminate in the state and are billed to an address within the state. Tax proceeds are transferred to county and municipal governments, the Public Education Capital Outlay and Debt Service Trust Fund, and the state's General Revenue Fund.

COMMUNICATIONS SERVICE TAXES

REVENUE CODE 315

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Simplified Communications Tax	\$45,000	\$26,359	\$42,500
COMMUNICATIONS SERVICE TAXES TOTAL	\$45,000	\$26,359	\$42,500

BUDGET WORKSHEET

The local business tax represents the fees charged and the method by which a local government authority grants the privilege of engaging in or managing any business, profession, and occupation within its jurisdiction. Counties and municipalities may levy a business tax, and the tax proceeds are considered general revenue for the local government.

BUSINESS TAX RECEIPTS

REVENUE CODE 316

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$2,592	
Local business tax receipts	\$3,500		\$4,500
County buisness tax receipts	\$6,000		\$6,500
BUSINESS TAX RECIEPTS TOTAL	\$9,500	\$2,592	\$11,000

BUDGET WORKSHEET

Under Florida's Constitution, local governments possess home rule powers and may, therefore, utilize a variety of revenue sources for funding services and improvements without express statutory authorization. Building Permit Fees are a type of regulatory fee imposed pursuant to the local government's police powers in the exercise of its sovereign functions. The imposed fee cannot exceed the cost of the regulatory activity, and the fee is generally required to be applied solely to pay the cost of the regulatory activity for which it is imposed.

**BUILDING PERMITS
REVENUE CODE 322**

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$490,555	
Building Permits	\$200,000		\$200,000
Reinspection Fees	\$0		
Fiscal Year 2017 revenues are significantly impacted by two major new construction projects at 3550 and 3492 South Ocean Boulevard			
BUILDING PERMITS TOTAL	\$200,000	\$490,555	\$200,000

BUDGET WORKSHEET	<p>State Shared Revenues refer to local government entities sharing with other local government entities statewide through a DOR reallocation process. The Florida Revenue Sharing Act of 1972 was a major attempt by the Legislature to ensure a minimum level of revenue parity across units of local government.</p>		
STATE REVENUE SHARING PROGRAMS			
REVENUE CODES 335.00300, 00301, 00302, 00303			
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Alcoholic Beverage Tax	\$500	\$0	\$400
State Municipal Revenue Sharing	\$36,000	\$35,950	\$40,650
FL DOT Highway Lighting/Maintenance Compensation	\$3,200	\$0	\$3,296
Half Cent Sales Tax	\$112,000	\$82,894	\$112,000
NEW Half Cent Infrastructure Sales Surtax - passed at November 8, 2016 public rerendum.	\$62,500	\$37,803	\$83,500
STATE REVENUE SHARING PROGRAMS TOTAL	\$214,200	\$156,647	\$239,846

BUDGET WORKSHEET	Reflects all revenues stemming from charges for current services. Includes all revenues related to services performed whether received from private individuals or other governmental units.
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CULTURE & RECREATION

REVENUE CODE 347

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Lecture and Music Programs			
Lecture Series A & B Tickets - \$9,500 in FY17	\$15,500	\$8,859	\$6,000
Music Series C Tickets - \$9,000 in FY17	\$7,750		\$6,000
Resident Rate - \$70 per series ticket			
Non-Resident Rate - \$85 per series ticket			
Exercise Programs			
Yoga Saturdays - \$5 per class	\$3,200	\$5,233	\$2,600
52 classes at \$50 cost per class			
Yoga Sundays (January through April)			\$600
12 classes at \$50 cost per class requiring 10 participants			
Tai Chi Wednesdays - \$5 per class	\$600	\$1,628	\$2,080
26 classes at \$80 cost per class requiring 10 participants			
Zumba Fridays - \$5 per class	\$600	\$315	\$1,300
26 classes at \$50 cost per class requires 10 participants			
Donations			
Waste Management	\$500	\$1,000	\$1,000
CULTURE & RECREATION TOTAL	\$28,150	\$17,035	\$19,580

BUDGET WORKSHEET	Includes revenues received from fines and penalties, imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations, and for neglect of official duty. Forfeits include revenues resulting from confiscation of deposits or bonds held as performance guarantees and proceeds from the sale of contraband property seized by law enforcement agencies.
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**FINES & FORFEITURES
REVENUE CODE 351**

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$9,855	
Fines	\$6,500		\$7,000
Traffic Violations	\$500		\$1,000
FINES & FORFEITURES SERVICES TOTAL	\$7,000	\$9,855	\$8,000

BUDGET WORKSHEET	Miscellaneous revenue
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MISCELLANEOUS INCOME
REVENUE CODE 360

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Miscellaneous sources	\$15,000	\$24,495	\$20,000
MISCELLANEOUS INCOME TOTAL	\$15,000	\$24,495	\$20,000

BUDGET WORKSHEET	All interest earned on bank accounts, investments, contracts and notes.
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INTEREST INCOME
REVENUE CODE 361

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Interest and other earnings	\$7,000	\$19,226	\$10,000
INTEREST INCOME TOTAL	\$7,000	\$19,226	\$10,000

BUDGET WORKSHEET

Transfers between individual fund groups within a governmental reporting entity which are not repayable and are not considered charges for goods or services provided by other funds. This includes balances of discontinued funds, but does not include general government contributions of capital to a proprietary fund or payments made by an enterprise to a general government fund in support of its operation.

INTERFUND TRANSFERS IN

REVENUE CODE 381.00300;00500;00700;00800

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
00300 Interfund Transfer from Sewer Utility Fund	\$55,000	\$55,000	\$80,000
00500 Appropriated Beach Fund Assigned Balance	\$0	\$0	\$1,432,506
00700 Other financing sources (General Obligation Bonds)	\$0	\$0	\$6,000,000
00800 Other financing sources (Restricted Permit Revenue	\$0	\$0	\$142,952
INTERFUND TRANSFERS TOTAL	\$55,000	\$55,000	\$7,655,458

BUDGET WORKSHEET	Federal or State grants for local governmental purposes. This object includes grant related purchases for public safety purposes and may include tactical equipment, vehicles related equipment and technology related items such as laptops, desktops, printers, etc. NOTE: Offsetting expenditures are reflected in the General Fund
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**GRANTS
REVENUE CODE 389**

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
FL Department of Law Enforcement Office of Criminal Justice	\$1,000	\$1,045	\$1,000
FL Department of Transportation Traffic Safety Information Systems	\$20,950	\$0	\$20,000
FL Municipal Insurance Trust	\$2,000	\$0	\$2,000
GRANTS TOTAL	\$23,950	\$1,045	\$23,000

Town of South Palm Beach

Legislative

Proposed Budget - FY2018

General Ledger Code/Description	FY2015	FY2016	FY2017	FY2017	FY2018	FY2018	FY2018	variance
	Actual	Actual	Budget	YTD	Department	Town Manager	Town Council	
			Adopted	7/30/2017	Requested	Recommended	Adopted	
001.01.511.11000 PAYROLL	\$15,000	\$15,000	\$19,200	\$12,200	\$19,800	\$19,800		3%
001.01.511.21000 PAYROLL TAXES	\$1,148	\$1,147	\$1,148	\$933	\$1,515	\$1,515		32%
001.01.511.31000 PROFESSIONAL SERVICES	\$3,650	\$5,199	\$5,000	\$132	\$1,608	\$1,608		-68%
001.01.512.40000 TRAVEL & PER DIEM	\$0	\$2,487	\$0	\$1,575	\$5,000	\$5,000		#DIV/0!
011.01.511.41000 TELECOMMUNICATIONS	\$0	\$1,731	\$2,300	\$1,666	\$2,200	\$2,200		-4%
001.01.511.52000 CONTINGENCY	\$6,102	\$7,342	\$4,000	\$3,828	\$3,000	\$3,000		-25%
001.01.513.54000 EDUCATION, DUES & SUBSCRIPTIONS	\$8,998	\$9,199	\$12,435	\$8,334	\$14,700	\$14,700		18%
Total Legislative	\$34,898	\$42,105	\$44,083	\$28,668	\$47,823	\$47,823		-100%

BUDGET WORKSHEET	Includes salaries for elected and constitutional officials, and if earned, qualification salary for elected officials and constitutional officers.		
PAYROLL			
OBJECT CODE 11.000			
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Fiscal Year 2017			
Council compensation (\$250 x 5 members x 12 months)	\$15,000	\$12,200	
Amended by Ordinance 286 Salary Adjustments for Mayor and Council Members effective April 1, 1017	\$2,100		
Fiscal Year 2018			
Mayor \$500 per month/\$6,000 annual			\$6,000
Council Members 2 at \$300 per month,\$3,600 annual			\$7,200
Council Members 2 at \$250 per month October to March \$300 per month April to September			\$3,000 \$3,600
PAYROLL TOTAL	\$17,100	\$12,200	\$19,800

BUDGET WORKSHEET	Social Security and Medicare @ 7.65%.
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PAYROLL TAXES
OBJECT CODE 21.000

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Payroll Taxes FICA - 7.65%	\$1,148	\$933	\$1,515
Amended by Ordinance 286 Salary Adjustments for Mayor and Council Members effective April 1, 1017	\$160		
PAYROLL TAXES TOTAL	\$1,308	\$933	\$1,515

BUDGET WORKSHEET	Legal, medical, dental, engineering, architectural, appraisal, and other services procured by the local unit as independent professional assistance. Includes such financial services as bond rating, etc., where the service received is not directly involved with accounting and/or auditing. Includes fees paid for competency and/or psychiatric evaluations and court appointed attorneys.		
PROFESSIONAL SERVICES			
OBJECT CODE 31.000			
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Florida Elections Commission - candidate assessment fees	\$3,500	\$132	\$108
Other professional services	\$1,500		\$1,500
PROFESSIONAL SERVICES TOTAL	\$5,000	\$132	\$1,608

BUDGET WORKSHEET	This includes the costs of public transportation, motor pool charges, reimbursements for use of private vehicles, per diem, meals, and incidental travel expenses.
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TRAVEL AND PER DIEM

OBJECT CODE 40.000

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Travel & Per Diem (airline tickets, meals, incidentals)	\$0	\$1,575	\$5,000
TRAVEL & PER DIEM TOTAL	\$0	\$1,575	\$5,000

BUDGET WORKSHEET	Telephone, cellular telephone, telegraph, or other communications as well as freight and express charges, drayage, postage, and messenger services.		
	TELECOMMUNICATIONS		
DESCRIPTION	OBJECT CODE 41.000		
	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Cellular data plan with Verizon Wireless for Apple I-Pads	\$2,300	\$1,666	\$2,200
Mayor, Vice Mayor and Council Members			
TELECOMMUNICATIONS TOTAL	\$2,300	\$1,666	\$2,200

BUDGET WORKSHEET		Includes current charges and obligations not otherwise classified.	
CONTINGENCY OBJECT CODE 52.000			
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Town of Lantana July 4th Fireworks Annual Donation	\$1,500	\$1,500	\$1,500
Awards and plaques, name plates, business cards, receptions, and other small miscellaneous items	\$2,500	\$2,328	\$1,500
CONTINGENCY TOTAL	\$4,000	\$3,828	\$3,000

BUDGET WORKSHEET	Includes books, or sets of books if purchased by set, and not purchases for use by libraries, educational institutions, and other institutions where books and publications constitute capital outlay. This object also includes subscriptions, memberships, professional data costs, and training and educational costs.		
EDUCATION, DUES & SUBSCRIPTIONS			
OBJECT CODE 54.000			
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$8,334	
NLC - membership dues for Town Officials NEW	\$536		\$536
NLC - annual conference registration for 2	\$0		\$1,000
NLC - conference hotel 3 nights @ \$180/2	\$580		\$1,080
FL League of Cities - annual membership dues	\$389		\$389
Florida League of Mayors	\$350		\$350
FL League of Cities - annual conference registration \$525/5	\$2,625		\$2,625
FL League of Cities - hotel accommodations @ \$180/2/5	\$1,800		\$1,800
FL Shore & Beach - membership dues	\$500		\$500
FL Shore & Beach - annual conference registration	\$375		\$375
FL Shore and Beach - hotel accommodations @\$180/3/1	\$540		\$540
FL Shore and Beach - technical conference	\$375		\$375
FL Shore and Beach - hotel accommodations @\$180/3/1	\$540		\$540
PBC League of Cities - membership dues	\$1,225		\$1,225
PBC League of Cities - monthly meeting luncheons	\$1,200		\$1,200
PBC League of Cities - annual co-hosting of monthly meeting	\$500		\$500
PBC League of Cities - Annual Gala	\$0		\$700
Town of Lantana - intergovernmental clearinghouse	\$900		\$965
EDUCATION, DUES & SUBSCRIPTIONS TOTAL	\$12,435	\$8,334	\$14,700

Town of South Palm Beach

Executive

Proposed Budget - FY2018

General Ledger Code/Description	FY2015	FY2016	FY2017	FY2017	FY2018	FY2018	FY2018	variance
	Actual	Actual	Budget	YTD	Department	Town Manager	Town Council	
			Adopted	7/30/2017	Requested	Recommended	Adopted	
001.02.512.11000 PAYROLL	\$114,069	\$91,512	\$107,151	\$86,385	\$111,437	\$111,437		4%
001.02.512.21000 PAYROLL TAXES	\$8,875	\$6,841	\$8,358	\$6,462	\$8,525	\$8,525		2%
001.02.512.22000 RETIREMENT CONTRIBUTIONS	\$25,285	\$19,450	\$31,567	\$19,006	\$34,222	\$34,222		8%
001.02.512.23000 LIFE & HEALTH INSURANCE	\$2,412	\$16,990	\$22,679	\$17,440	\$25,246	\$25,246		11%
001.02.512.24000 WORKERS COMPENSATION	\$0	\$0	\$278	\$278	\$285	\$285		3%
001.02.512.31000 LEGAL COUNSEL	\$54,172	\$41,079	\$0	\$0	\$0	\$0		#DIV/0!
001.02.512.40000 TRAVEL & PER DIEM	\$2,327	\$1,371	\$6,000	\$997	\$6,000	\$6,000		0%
001.02.512.49000 OTHER CURRENT CHARGES	\$3,760	\$6,384	\$0	\$0	\$0	\$0		#DIV/0!
001.02.512.51000 OFFICE SUPPLIES	\$585	\$466	\$500	\$197	\$500	\$500		0%
001.02.512.54000 EDUCATION, DUES & SUBSCRIPTIONS	\$1,532	\$3,746	\$6,174	\$4,719	\$6,285	\$6,285		2%
001.02.512.55000 EXECUTIVE CONTINGENCY	\$0	\$0	\$50,365	\$7,715	\$75,000	\$75,000		#REF!
Total Executive	\$213,017	\$187,839	\$233,072	\$143,200	\$267,500	\$267,500		-100%

BUDGET WORKSHEET	Amounts contributed to a retirement fund.		
RETIREMENT CONTRIBUTIONS OBJECT CODE 22.000			
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Florida Retirement System - senior management 22.71%	\$22,995	\$12,936	\$25,307
ICMA 401A - Deferred compensation 8%	\$8,572	\$0	\$8,915
RETIREMENT CONTRIBUTIONS TOTAL	\$31,567	\$19,006	\$34,222

BUDGET WORKSHEET		Includes life and health insurance premiums and benefits paid for employees.	
LIFE AND HEALTH INSURANCE			
OBJECT CODE 23.000			
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$17,440	
Health - Florida Blue	\$16,515		\$18,484
Life/AD&D/Dental - UNUM	\$1,814		\$2,412
Health Reimbursement Arrangement - TASC	\$4,350		\$4,350
LIFE AND HEALTH INSURANCE TOTAL	\$22,679	\$17,440	\$25,246

BUDGET WORKSHEET	Premiums and benefits paid for Workers' Compensation insurance.
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WORKERS' COMPENSATION

OBJECT CODE 24.000

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Worker's Compensation	\$278	\$278	\$285
WORKERS' COMPENSATION TOTAL	\$278	\$278	\$285

BUDGET WORKSHEET	This includes the costs of public transportation, motor pool charges, reimbursements for use of private vehicles, per diem, meals, and incidental travel expenses.
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**TRAVEL AND PER DIEM
OBJECT CODE 40.000**

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Auto Allowance \$350/month	\$4,200	\$0	\$4,200
Travel & Per Diem (airline tickets, meals, incidentals)	\$1,800	\$997	\$1,800
TRAVEL & PER DIEM TOTAL	\$6,000	\$997	\$6,000

BUDGET WORKSHEET	This object includes materials and supplies such as stationery, preprinted forms, paper, charts, and maps.
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**OFFICE SUPPLIES
OBJECT CODE 51.000**

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
business cards, stationary envelopes, etc.	\$500	\$197	\$500
OFFICE SUPPLIES TOTAL	\$500	\$197	\$500

BUDGET WORKSHEET	Includes books, or sets of books if purchased by set, and not purchases for use by libraries, educational institutions, and other institutions where books and publications constitute capital outlay. This object also includes subscriptions, memberships, professional data costs, and training and educational costs.		
EDUCATION, DUES & SUBSCRIPTIONS			
OBJECT CODE 54.000			
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
	\$6,174	\$4,719	\$6,285
PBCLC business luncheons \$240			
FCCMA - membership dues \$385			
ICMA - membership dues \$1,020			
PBCCMA - membership dues \$40			
FGFOA - membership dues \$35			
FCCMA - annual conference registration \$500			
FCCMA - conference hotel 3 nights @ \$180/\$540			
ICMA - annual conference registration \$700			
ICMA - conference hotel 4 nights @ \$180/\$720			
FLC - annual conference registration \$525			
FLC - conference hotel 3 nights @ \$180/\$540			
FGFOA - annual conference registration \$500			
FGFOA - conference hotel 3 nights @ \$180/\$540			
EDUCATION, DUES & SUBSCRIPTIONS TOTAL	\$6,174	\$4,719	\$6,285

**FISCAL YEAR 2017/2018
EXECUTIVE CONTINGENCY**

Unanticipated/Emergency \$75000 (3.4% of total revenues)

NOTE: Based on General Fund Revenues of \$2,217,673 which excludes other sources of general fund revenues related to proposed shoreline stabilization project of \$1.432M in beach reserve, new town hall project of \$6.0M in general obligation borrowing, use of prior years building permit restricted revenues of \$141,797, and grant revenues of \$23,000.

Town of South Palm Beach

Administration and Finance

Proposed Budget - FY2018

General Ledger Code/Description	FY2015	FY2016	FY2017	FY2017	FY2018	FY2018	FY2018	variance
	Actual	Actual	Budget	YTD	Department	Town Manager	Town Council	
			Adopted	7/30/2017	Requested	Recommended	Adopted	
001.03.513.12000 PAYROLL	\$110,158	\$118,983	\$84,613	\$70,903	\$143,117	\$143,117		-41%
001.03.513.21000 PAYROLL TAXES	\$8,328	\$8,959	\$7,753	\$5,309	\$10,948	\$10,948		-29%
001.03.513.22000 RETIREMENT CONTRIBUTIONS	\$17,783	\$19,802	\$18,243	\$12,837	\$21,344	\$21,344		-15%
001.03.513.23000 LIFE/HEALTH/DISABILITY INSURANCE	\$17,877	\$15,455	\$19,161	\$9,675	\$26,489	\$26,489		-28%
001.03.513.24000 WORKERS COMPENSATION	\$892	\$834	\$345	\$345	\$355	\$355		-3%
001.03.513.32000 ACCOUNTING & AUDITING	\$58,151	\$58,865	\$60,465	\$55,404	\$30,745	\$30,745		97%
001.03.513.34000 CONTRACTUAL SERVICES	\$84	\$173	\$250	\$0	\$0	\$0		#DIV/0!
001.03.513.40000 TRAVEL & PER DIEM	\$0	\$702	\$4,405	\$4,405	\$3,000	\$3,000		47%
001.03.513.41000 TELEPHONE & POSTAGE	\$5,062	\$6,291	\$4,750	\$2,801	\$5,400	\$5,400		-12%
001.03.513.43000 UTILITIES	\$16,544	\$11,410	\$15,800	\$13,643	\$15,800	\$15,800		0%
001.03.513.44000 COPIER EXPENSE	\$271	\$465	\$1,930	\$3,025	\$8,200	\$8,200		-76%
001.03.513.45000 PROPERTY/GEN LIABILITY INSURANCE	\$33,246	\$33,914	\$34,000	\$26,408	\$34,113	\$34,113		0%
001.03.513.46000 BUILDING/EQUIPMENT MAINTENANCE	\$11,870	\$31,766	\$18,080	\$4,670	\$18,100	\$18,100		0%
001.03.513.49000 MISCELLANEOUS EXPENSES	\$9,717	\$9,352	\$10,150	\$6,858	\$10,000	\$10,000		2%
001.03.513.51000 OFFICE SUPPLIES	\$6,863	\$9,735	\$7,500	\$3,986	\$7,500	\$7,500		0%
001.03.513.52000 INFORMATION TECHNOLOGY	\$7,906	\$12,573	\$36,622	\$17,723	\$44,415	\$44,415		-18%
001.03.513.54000 EDUCATION, DUES & SUBSCRIPTIONS	\$909	\$2,811	\$2,395	\$2,851	\$3,000	\$3,000		-20%
Total Administration and Finance	\$305,661	\$342,090	\$326,462	\$240,844	\$382,526	\$382,526		0%

BUDGET WORKSHEET	Employees who are or will be members of a retirement system as a condition of employment. Includes all full-time and part-time employees who make up the regular work force. Includes all salaries and salary supplements for official court reporters and electronic recorder operator transcribers.
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**PAYROLL
OBJECT CODE 12.000**

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$70,903	
Town Clerk/Assistant to the Town Manager	\$54,255		\$56,425
Administrative Assistant proposed	\$0		\$33,280
PT Accountant Contracted in FY17	\$0		\$18,720
PT Office Assistant/CAAB	\$16,838		\$17,511
PT Internship	\$13,520		\$14,061
Summer Graduate Internship proposed	\$0		\$3,120
PAYROLL TOTAL	\$84,613	\$70,903	\$143,117

BUDGET WORKSHEET	Social Security and Medicare @ 7.65%.
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PAYROLL TAXES

OBJECT CODE 21.000

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
FICA Taxes - 7.65%	\$7,753	\$5,309	\$10,948
PAYROLL TAXES TOTAL	\$7,753	\$5,309	\$10,948

BUDGET WORKSHEET		Amounts contributed to a retirement fund.	
RETIREMENT CONTRIBUTIONS OBJECT CODE 22.000			
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$12,837	
Florida Retirement System - senior management 22.71%	\$11,958		\$12,814
Florida Retirement System - regular class 7.92%	\$3,462		\$5,506
ICMA - Deferred compensation 5.36%	\$2,823		\$3,024
RETIREMENT CONTRIBUTIONS TOTAL	\$18,243	\$12,837	\$21,344

BUDGET WORKSHEET	Includes life and health insurance premiums and benefits paid for employees.		
LIFE/HEALTH/DISABILITY INSURANCE			
OBJECT CODE 23.000			
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$9,675	
Health - Florida Blue	\$13,909		\$18,342
Life/AD&D/Dental - UNUM	\$1,552		\$1,947
Health Reimbursement Arrangement - TASC	\$3,700		\$6,200
LIFE/HEALTH/DISABILITY INSURANCE TOTAL	\$19,161	\$9,675	\$26,489

BUDGET WORKSHEET	Generally includes all services received from independent certified public accountants.		
ACCOUNTING & AUDITING			
OBJECT CODE 32.000			
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$55,404	
Independent Auditor	\$25,600		\$25,000
Payroll Processing Fees - ADP	\$5,000		\$5,000
Annual CAFR Award Application	\$370		\$370
Annual GFOA CAFR Award	\$375		\$375
Robert Half and Associates Accounting Services	\$29,120		\$0
ACCOUNTING AND AUDITING TOTAL	\$60,465	\$55,404	\$30,745

BUDGET WORKSHEET	Custodial, janitorial, and other services procured independently by contract or agreement with persons, firms, corporations, or other governmental units. Does not include contracts or services which are defined under sub-objects 31, 32, 33, 46, and 47.
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CONTRACTUAL SERVICES

OBJECT CODE 34.000

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Miscellaneous services	\$250	\$0	\$0
CONTRACTUAL SERVICES TOTAL	\$250	\$0	\$0

BUDGET WORKSHEET		Telephone, cellular telephone, telegraph, or other communications as well as freight and express charges, drayage, postage, and messenger services.	
TELEPHONE & POSTAGE OBJECT CODE 41.000			
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$2,801	
Telephone - State of Florida Management Services	\$2,350		\$2,350
Postage meter lease - Pitney Bowes	\$600		\$550
Postage	\$1,800		\$1,600
PBC Tax Collector Postage Allocation			\$100
CAAB Annual Program brochure			\$800.00
TELEPHONE & POSTAGE TOTAL	\$4,750	\$2,801	\$5,400

BUDGET WORKSHEET	Electricity, gas, water, waste disposal, and other public utility services.
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UTILITIES
OBJECT CODE 43.000

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$13,643	
WPB Water - Town Hall - 3333564610-8	\$3,600		\$3,600
FP&L - Town Hall - 41201-28816	\$10,000		\$10,000
Solid Waste Authority - Annual Disposal Assessment	\$2,200		\$2,200
UTILITIES TOTAL	\$15,800	\$13,643	\$15,800

BUDGET WORKSHEET		Amounts paid for the lease or rent of land, buildings, or equipment. This would also include the leasing of vehicles.	
COPIER EXPENSES			
OBJECT CODE 44.000			
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$3,025	
Copy Equipment			
Konica Minolta Color Copier model BHC368 lease under State of Florida purchasing contract 600-000-11-1 \$131.99/monthly	\$1,930		\$1,585
Copy costs black/white & color			\$500
Town Quarterly Newsletter - 8 page average			
In Season 1200 copies Janaury and April \$3,350	\$0		\$250
Off Season 600 copies July and October \$1,680	\$0		\$125
CAAB Program Brochures			
Lecture and Music series 2400 copies \$1,400	\$0		\$235
Program Brochures - trifold 500 Copies \$150	\$0		\$25
Program Tickets All Series - \$475	\$0		\$25
			\$660
Records Management System			
Square 9 - Digital Imaging Service Contract under State of Florida purchasing contract 600-000-11-1 \$399.60/monthly	\$0		\$4,795
COPIER EXPENSES TOTAL	\$1,930	\$3,025	\$8,200

BUDGET WORKSHEET	Includes all insurance carried for the protection of the local government such as fire, theft, casualty, general and professional liability, auto coverage, surety bonds, etc.
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**INSURANCE
OBJECT CODE 45.000**

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Florida Municipal Insurance Trust		\$26,408	
Property Insurance	\$13,500		\$12,960
General Liability Insurance	\$18,500		\$18,965
Flood Insurance	\$2,000		\$2,188
NOTE: Currently pricing insurance program for FY18 multiyear policies under consideration			
INSURANCE TOTAL	\$34,000	\$26,408	\$34,113

BUDGET WORKSHEET		The costs incurred for the repair and maintenance of buildings and equipment, including all maintenance and service contracts. Does not include custodial or janitorial services which are recorded under sub-object 34.	
BUILDING/EQUIPMENT MAINTENANCE			
OBJECT CODE 46.000			
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$4,670	
Building Maintenance			\$6,350
- elevator maintenance Providence	\$400		
- pest control Tomasello 1850400	\$950		
- carpet cleaning	\$500		
- miscellaneous general repairs	\$4,500		
Equipment Maintenance			\$11,750
- A/C maintenance My AC Guy	\$1,250		
- generator maintenance Pantropic	\$10,000		
- miscellaneous general repairs	\$500		
BUILDING/EQUIPMENT MAINTENANCE TOTAL	\$18,100	\$4,670	\$18,100

BUDGET WORKSHEET	Includes current charges and obligations not otherwise classified.		
MISCELLANEOUS EXPENSES			
OBJECT CODE 49.000			
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$6,858	
Miscellaneous Expenses	\$0		\$1,250
Bank service fees	\$1,500		\$1,500
Election Expense	\$4,750		\$4,750
- PBC Supervisor of Elections			
- Pollworkers			
- Ballots			
- Advertisement			
Legal Notices/Election Notices	\$2,500		\$2,500
PBC Municipal Clerks Host Luncheon for October	\$600		\$0
Digitize building plans @.75 per page	\$800		\$0
MISCELLANEOUS EXPENSES TOTAL	\$10,150	\$6,858	\$10,000

BUDGET WORKSHEET

All types of supplies consumed in the conduct of operations. This category may include food, fuel, lubricants, chemicals, laboratory supplies, household items, institutional supplies, computer software, uniforms and other clothing. Also includes recording tapes and transcript production supplies. Does not include materials and supplies unique to construction or repair of roads and bridges.

INFORMATION TECHNOLOGY

OBJECT CODE 52.000

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$17,723	
Computer System Expenses			
All Covered - IT Support & Cloud Services Contract			
Helpdesk - \$1,381/monthly			\$16,572
Cloud (4 Servers) Includes Square9 - \$1,282/monthly			\$15,384
Office 365 Enterprise E3 - \$362/monthly			\$4,344
Office 365 project - 1 time cost	\$4,180		\$0
Cloud Migration project - 1 time cost	\$3,360		\$0
Security Firewall Procurement - 1 time cost	\$1,926		\$0
Back up and Disaster Recovery 1 time fee, 1 year	\$2,521		\$0
of service and cloud storage			
Secure wireless Access management 1 time fee	\$2,431		\$0
and 5 years of service			
- Remote Monitoring/Maintenance	\$13,404		\$0
Records Management System Expenses			
Square 9 - Digital Imaging Service Contract	\$1,200		\$0
under State of Florida purchasing contract 600-000-11-1			
\$399.60/monthly			
Internet Expenses			
- Comcast internet service - Channel 99 (01-9)	\$1,800		\$1,800
- Comcast internet service - Town Hall (01-4)	\$1,050		\$1,050
- Verizon Wireless - data service	\$1,800		\$1,800
- Municode Web Hosting Service Contract	\$0		\$2,100

Financial Management System Expenses			
USTI ASYST Annual Support			
- Administrator	\$195		\$195
- Accounts Payable	\$210		\$210
- Account Payable MICR	\$0		\$120
- Accounts Receivable	\$210		\$210
- Cash Control	\$120		\$120
- Cash Receipts	\$120		\$300
- General Ledger	\$210		\$210
Non-purchased module costs	\$1,885		\$0
INFORMATION TECHNOLOGY TOTAL	\$36,622	\$17,723	\$44,415

<p style="text-align: center;">BUDGET WORKSHEET</p>	<p>Includes books, or sets of books if purchased by set, and not purchases for use by libraries, educational institutions, and other institutions where books and publications constitute capital outlay. This object also includes subscriptions, memberships, professional data costs, and training and educational costs.</p>		
<p style="text-align: center;">EDUCATION, DUES & SUBSCRIPTIONS</p>			
<p style="text-align: right;">OBJECT CODE 54.000</p>			
<p style="text-align: center;">DESCRIPTION</p>	<p style="text-align: center;">ADOPTED FY2017</p>	<p style="text-align: center;">ACTUAL @ 07/30/17</p>	<p style="text-align: center;">PROPOSED FY2018</p>
		\$2,851	
Education & Training	\$1,000		
IIMC - registration	\$600		\$0
MMC Application	\$440		\$0
- Summer Academy for MMC Palm Beach Gardens			\$300
- Fall Academy for MMC Lake Mary			\$300
FCCMA - Conference Orlando			\$400
Tuition Reimbursements			\$1,000.00
Dues & Subscriptions			
FACC - dues	\$75		\$75
PBC Muncipal Clerk Assoc - dues	\$35		\$35
FCCMA - dues	\$0		\$200
FGFOA - dues	\$35		\$35
Int'l Institutue of Municipal Clerks - dues	\$155		\$155
Newspaper subscriptions	\$55		\$500
<p style="text-align: right;">DUES & SUBSCRIPTIONS TOTAL</p>	\$2,395	\$2,851	\$3,000

Town of South Palm Beach

Public Safety

Proposed Budget - FY2018

General Ledger Code/Description	FY2015	FY2016	FY2017	FY2017	FY2018	FY2018	FY2018	variance
	Actual	Actual	Budget	YTD	Department	Town Manager	Town Council	
			Adopted	7/30/2017	Requested	Recommended	Adopted	
001.04.521.12000 PAYROLL	\$492,947	\$516,998	\$524,968	\$378,848	\$536,176	\$536,176		-2%
001.04.521.14000 OVERTIME	\$11,144	\$17,030	\$22,837	\$21,794	\$12,000	\$12,000		90%
001.04.521.21000 PAYROLL TAXES	\$35,984	\$38,476	\$37,657	\$28,909	\$40,911	\$40,911		-8%
001.04.521.22000 RETIREMENT CONTRIBUTIONS	\$95,455	\$122,075	\$103,357	\$91,336	\$124,768	\$124,768		-17%
001.04.521.23000 LIFE/HEALTH/DISABILITY INSURANCE	\$86,754	\$91,439	\$116,787	\$76,810	\$138,263	\$138,263		-16%
001.04.521.24000 WORKERS COMPENSATION	\$13,968	\$13,070	\$15,862	\$15,862	\$16,258	\$16,258		-2%
001.04.521.31000 PROFESSIONAL SERVICES	\$143,108	\$186,109	\$65,360	\$64,275	\$62,135	\$62,135		5%
001.04.521.40000 TRAVEL & PER DIEM	\$434	\$2,601	\$2,000	\$3,629	\$2,000	\$2,000		0%
001.04.521.41000 TELECOMMUNICATIONS	\$8,273	\$5,502	\$9,000	\$8,750	\$10,540	\$10,540		-15%
001.04.521.45000 LIABILITY INSURANCE	\$4,516	\$3,679	\$5,000	\$5,000	\$5,000	\$5,000		0%
001.04.521.46000 FLEET MAINTENANCE	\$13,451	\$7,480	\$9,500	\$5,077	\$9,500	\$9,500		0%
001.04.521.49000 HURRICANE CONTINGENCY	\$1,511	\$174	\$407	\$407	\$6,500	\$6,500		-94%
001.04.521.51000 OFFICE SUPPLIES	\$1,417	\$1,247	\$1,500	\$508	\$2,000	\$2,000		-25%
001.04.521.52000 OPERATING SUPPLIES	\$27,358	\$35,354	\$32,875	\$18,768	\$47,825	\$47,825		-31%
001.04.521.54000 EDUCATION, DUES & SUBSCRIPTIONS	\$5,462	\$5,012	\$7,690	\$2,811	\$7,365	\$7,365		4%
001.04.521.55000 GRANTS	\$0	\$1,000	\$21,950	\$0	\$21,000	\$21,000		5%
Total Public Safety	\$941,782	\$1,047,246	\$976,750	\$722,784	\$1,042,241	\$1,042,241		-100%

BUDGET WORKSHEET	Employees who are or will be members of a retirement system as a condition of employment. Includes all full-time and part-time employees who make up the regular work force. Includes all salaries and salary supplements for official court reporters and electronic recorder operator transcribers.		
	PAYROLL OBJECT CODE 12.000		
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$378,848	
Police Chief	\$89,389		\$92,964
Police Sargeant (replaced Commander)	\$60,707		\$63,136
Police Officers - 6 FT - 1 new full time position added	\$285,622		\$342,317
Holiday Pay	\$30,991		\$32,539
Educational Incentive Pay	\$4,200		\$4,680
Text reimbursement Pay	\$480		\$540
REGULAR SALARIES TOTAL	\$471,389	\$378,848	\$536,176

BUDGET WORKSHEET

Payments in addition to regular salaries and wages for services performed in excess of the regular work hour requirement. This includes all overtime for official court reporters and electronic recorder operator transcribers.

OVERTIME

OBJECT CODE 14.000

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$21,794	
Overtime Pay	\$16,063		\$5,000
In Service Training - 16 hours per 12 months=192 hours	\$6,774		\$7,000
OVERTIME TOTAL	\$22,837	\$21,794	\$12,000

BUDGET WORKSHEET	Social Security and Medicare @ 7.65%.
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**PAYROLL TAXES
OBJECT CODE 21.000**

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
FICA Taxes - 7.65%	\$37,657	\$28,909	\$40,911
PAYROLL TAXES TOTAL	\$37,657	\$28,909	\$40,911

BUDGET WORKSHEET	Amounts contributed to a retirement fund.
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RETIREMENT CONTRIBUTIONS
OBJECT CODE 22.000

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Florida Retirement System - special risk class 23.27%	\$103,357	\$91,336	\$124,768
RETIREMENT CONTRIBUTION TOTAL	\$103,357	\$91,336	\$124,768

BUDGET WORKSHEET	Includes life and health insurance premiums and benefits paid for employees.
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LIFE AND HEALTH INSURANCE

OBJECT CODE 23.000

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$76,810	
Health - Florida Blue	\$84,614		\$98,900
Life/AD&D/Dental - UNUM	\$7,373		\$10,213
Health Reimbursement Arrangement - TASC	\$24,800		\$29,150
LIFE AND HEALTH INSURANCE TOTAL	\$116,787	\$76,810	\$138,263

BUDGET WORKSHEET	Premiums and benefits paid for Workers' Compensation insurance.
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**WORKERS' COMPENSATION
OBJECT CODE 24.000**

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Worker's Compensation	\$15,862	\$15,862	\$16,258
NOTE: Currently pricing insurance program for FY18 multiyear policies under consideration			
WORKERS COMPENSATION TOTAL	\$15,862	\$15,862	\$16,258

BUDGET WORKSHEET	Telephone, cellular telephone, telegraph, or other communications as well as freight and express charges, drayage, postage, and messenger services.
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TELECOMMUNICATIONS
OBJECT CODE 41.000

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$8,750	
Telephone			
- State of Florida, Dept. of Mgmt.	\$960		\$2,500
- Verizon wireless data service	\$2,165		\$2,165
1 IPAD, 4 Air cards			
Radio data service			
- PBC FDOD annual system maintenance contract	\$4,375		\$4,375
- BOCC annual Communicator NXT contract	\$1,500		\$1,500
TELECOMMUNICATIONS TOTAL	\$9,000	\$8,750	\$10,540

BUDGET WORKSHEET	Includes all insurance carried for the protection of the local government such as fire, theft, casualty, general and professional liability, auto coverage, surety bonds, etc.
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LIABILITY INSURANCE
OBJECT CODE 45.000

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Vehicle insurance	\$5,000	\$5,000	\$5,000
Ford Explorers - 3			
Ford Crown Victoria - 1			
Dodge Charger - 1			
LIABILITY INSURANCE TOTAL	\$5,000	\$5,000	\$5,000

BUDGET WORKSHEET

The costs incurred for the repair and maintenance of vehicles and related equipment, including all maintenance and service contracts. Does not include custodial or janitorial services which are recorded under sub-object 34.

FLEET MAINTENANCE

OBJECT CODE 46.000

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Vehicle maintenance	\$9,500	\$5,077	\$9,500
FLEET MAINTENANCE TOTAL	\$9,500	\$5,077	\$9,500

BUDGET WORKSHEET	Includes current charges and obligations not otherwise classified.		
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**HURRICANE CONTINGENCY
OBJECT CODE 49.000**

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$407	
Hurricane Contingency	\$407		\$6,500
NOTE: Amended to cover overtime costs for Hurricane			
Matthew, adopted at \$6,500			
HURRICANE CONTINGENCY TOTAL	\$407	\$407	\$6,500

BUDGET WORKSHEET	This object includes materials and supplies such as stationery, preprinted forms, paper, charts, and maps.
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**OFFICE SUPPLIES
OBJECT CODE 51.000**

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Office supplies	\$1,500	\$508	\$2,000
OFFICE SUPPLIES TOTAL	\$1,500	\$508	\$2,000

<p style="text-align: center;">BUDGET WORKSHEET</p>	<p>All types of supplies consumed in the conduct of operations. This category may include food, fuel, lubricants, chemicals, laboratory supplies, household items, institutional supplies, computer software, uniforms and other clothing. Also includes recording tapes and transcript production supplies. Does not include materials and supplies unique to construction or repair of roads and bridges.</p>		
<p>OPERATING SUPPLIES OBJECT CODE 52.000</p>			
<p style="text-align: center;">DESCRIPTION</p>	<p style="text-align: center;">ADOPTED FY2017</p>	<p style="text-align: center;">ACTUAL @ 07/30/17</p>	<p style="text-align: center;">PROPOSED FY2018</p>
		\$18,768	
Vehicle Fuel - Unleaded and Diesel	\$16,000		\$18,000
Information Technology			
- Comcast internet service - Town Hall	\$900		\$1,200
- Computer supplies	\$2,100		\$2,600
Uniforms & Police Equipment			
- uniforms	\$2,000		\$3,000
- equipment/ammunition	\$4,000		\$4,000
- duty vest carrier replacements (8 x2)	\$4,000		\$10,400
- ballistic vest replacements (4)	\$1,200		\$2,500
- shoes/boots allowance \$12 per year (9)	\$675		\$1,125
Operating supplies	\$2,000		\$5,000
OPERATING SUPPLIES TOTAL	\$32,875	\$18,768	\$47,825

BUDGET WORKSHEET	Includes books, or sets of books if purchased by set, and not purchases for use by libraries, educational institutions, and other institutions where books and publications constitute capital outlay. This object also includes subscriptions, memberships, professional data costs, and training and educational costs.		
EDUCATION, DUES & SUBSCRIPTIONS			
OBJECT CODE 54.000			
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$2,811	
Property Evidence Association of Florida - 2	\$40		\$40
Florida Police Chiefs Association - 1	\$345		\$175
Palm Beach County Association of Police Chiefs - 1	\$400		\$200
CJIS Annual Conference registration - 1	\$210		\$215
CJIS Annual Conference hotel - 4 nights	\$600		\$600
FPCA Summer Conference registration - 1	\$210		\$0
FPCA Summer Conference hotel - 4 nights	\$600		\$0
FPCA MidWinter Conference registration - 1	\$210		\$210
FPCA MidWinter Conference hotel - 4 nights	\$600		\$600
Police Law Institute - all officers	\$1,350		\$1,800
Benchmark Professionals 4 classes @ \$295	\$1,200		\$600
Institute of Police Technology and Management 1 class	\$500		\$500
Southern Police Institute 1 class	\$425		\$425
Other required training	\$1,000		\$1,200
Educational Assistance, CBA Article 31	\$0		\$800
EDUCATION, DUES & SUBSCRIPTIONS TOTAL	\$7,690	\$2,811	\$7,365

BUDGET WORKSHEET	This object includes grant related purchases for public safety purposes and may include tactical equipment, vehicles related equipment and technology related items such as laptops, desktops, printers, etc. NOTE: Offsetting revenues are reflected in the General Fund Revenues
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**GRANTS
OBJECT CODE 55.000**

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
FL Department of Law Enforcement	\$1,000	\$0	\$1,000
Office of Criminal Justice			
FL Department of Transportation	\$20,950	\$0	\$20,000
Traffic Safety Information Systems			
GRANTS TOTAL	\$21,950	\$0	\$21,000

Town of South Palm Beach

Public Works

Proposed Budget - FY2018

General Ledger Code/Description	FY2015	FY2016	FY2017	FY2017	FY2018	FY2018	FY2018	variance
	Actual	Actual	Budget	YTD	Department	Town Manager	Town Council	
			Adopted	7/30/2017	Requested	Recommended	Adopted	
001.05.539.12000 PAYROLL	\$16,152	\$18,949	\$19,686	\$14,852	\$18,720	\$18,720		5.2%
001.05.539.21000 PAYROLL TAXES	\$1,236	\$1,450	\$1,506	\$1,136	\$1,432	\$1,432		5.2%
001.05.539.24000 WORKERS COMPENSATION	\$0	\$0	\$835	\$835	\$856	\$856		-2.5%
001.05.539.34000 CONTRACTUAL SERVICES	\$2,264	\$6,743	\$3,200	\$3,170	\$238,500	\$238,500		-98.7%
001.05.539.43000 UTILITIES	\$1,470	\$2,942	\$3,500	\$818	\$3,500	\$3,500		0.0%
001.05.539.46000 REPAIRS AND MAINTENANCE	\$20,102	\$12,095	\$20,800	\$20,086	\$20,800	\$20,800		0.0%
Total Public Works	\$41,224	\$42,179	\$49,527	\$40,897	\$283,808	\$283,808		-100.0%

BUDGET WORKSHEET	Employees who are not or will not be members of a retirement system as a condition of their employment. Includes all full-time and part-time employees who are not part of the regular work force.
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**PAYROLL
OBJECT CODE 12.000**

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Part Time employee	\$19,686	\$14,852	\$18,720
PAYROLL TOTAL	\$19,686	\$14,852	\$18,720

BUDGET WORKSHEET	Social Security and Medicare @ 7.65%.
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PAYROLL TAXES
OBJECT CODE 21.000

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
FICA Taxes - 7.65%	\$1,506	\$1,136	\$1,432
PAYROLL TAXES TOTAL	\$1,506	\$1,136	\$1,432

BUDGET WORKSHEET		Premiums and benefits paid for Workers' Compensation insurance.	
WORKERS COMPENSATION			
OBJECT CODE 24.000			
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Workers Compensation	\$835	\$835	\$856
WORKERS COMPENSATION TOTAL	\$835	\$835	\$856

BUDGET WORKSHEET	Custodial, janitorial, and other services procured independently by contract or agreement with persons, firms, corporations, or other governmental units. Does not include contracts or services which are defined under sub-objects 31, 32, 33, 46, and 47.		
OTHER CONTRACTUAL SERVICES OBJECT CODE 34.000			
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
StormwaterJ Engineering - annual NPDES service/report	\$3,200	\$3,170	\$3,500
Palm Beach County NPDES MS4 Annual Report			
Shoreline Stabilization Project - Interlocal Agreement			\$185,000
with Palm Beach County (Assigned Beach Fund Reserve)			
Interlocal Agreement R2007-0796 dated May 15, 2007			
Billing #6 \$134,075.27 (October 2014 to December 2016)			
Estimated Billing #7 \$50,865.86 (January to August 2017)			
Estimated Unanticipated Project Costs \$50,000			\$50,000
OTHER CONTRACTUAL SERVICES TOTAL	\$3,200	\$3,170	\$238,500

BUDGET WORKSHEET		Electricity, gas, water, waste disposal, and other public utility services.	
UTILITIES			
OBJECT CODE 43.000			
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
	\$3,500	\$818	\$3,500
Florida Power and Light - Town Hall 38860-20092			
Florida Power and Light - street lights 04717-99403			
Florida Power and Light - landscape lights 10010-31507			
UTILITIES TOTAL	\$3,500	\$818	\$3,500

BUDGET WORKSHEET

The costs incurred for the repair and maintenance of buildings and equipment, including all maintenance and service contracts. Does not include custodial or janitorial services which are recorded under sub-object 34.

REPAIRS AND MAINTENANCE**OBJECT CODE 46.000**

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$20,086	
Pest control - Shorman's	\$900		\$1,000
Lawn maintenance - Robert Meneses	\$6,300		\$6,300
Tree trimming - Southern Yardscapes	\$1,500		\$2,500
Small equipment, tools and supplies	\$300		\$500
AIA Streetlight maintenance - FDOT MOA	\$2,500		\$2,500
AIA Landscape light maintenance - FDOT MOA	\$0		\$2,500
AIA Landscaping maintenance - FDOT MOA	\$0		\$2,500
Pet Waste Station Supplies	\$0		\$1,000
Miscellaneous expenses	\$800		\$2,000
Unanticipated expenses	\$8,500		\$0
Emergency Repair Town Hall, Tuscany and 3550			
Sink hole repair \$6,548 - Town Share \$2,182.56			
Tuscany and 3550 Shares \$2,182.56 each			
REPAIRS & MAINTENANCE TOTAL	\$20,800	\$20,086	\$20,800

Town of South Palm Beach

Culture & Recreation

Proposed Budget - FY2018

General Ledger Code/Description	FY2015	FY2016	FY2017	FY2017	FY2018	FY2018	FY2018	variance
	Actual	Actual	Budget	YTD	Department	Town Manager	Town Council	
			Adopted	7/30/2016	Requested	Recommended	Adopted	
001.06.570.34000 CONTRACTUAL SERVICES	\$18,300	\$18,500	\$22,900	\$21,240	\$19,180	\$19,180		-16%
001.06.570.47000 PRINTING AND POSTAGE	\$4,305	\$2,227	\$7,730	\$922	\$350	\$350		-95%
001.06.570.49000 CULTURAL EXPENSE	\$7,430	\$7,379	\$7,250	\$6,875	\$7,000	\$7,000		-3%
Total Culture & Recreation	\$30,035	\$28,106	\$37,880	\$29,037	\$26,530	\$26,530	\$0	-30%

BUDGET WORKSHEET	Custodial, janitorial, and other services procured independently by contract or agreement with persons, firms, corporations, or other governmental units. Does not include contracts or services which are defined under sub-objects 31, 32, 33, 46, and 47.
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CONTRACTUAL SERVICES
OBJECT CODE 34.000

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Lecture and Music Programs			
Lecture Series - 12 Nights - A and B	\$9,500	\$9,500	\$6,000
6 Speakers at \$500 per night x 12 nights (Reduced from \$750 per lecture in FY 17)			
Music Series - Six nights - C	\$9,000	\$9,000	\$6,000
6 performances at \$1,000 x 6 nights (Reduced from \$1,500 per performance in FY 17)			
Exercise Programs		\$2,740	
Yoga on Saturdays and Sundays			
\$50 cost per class x 52 weeks (October through September)	\$2,600		\$2,600
\$50 cost per class x 12 weeks (January through April)	\$600		\$600
Tai Chi on Wednesdays	\$600		\$2,080
\$80 for one hour x 26 weeks (December through May)			
Zumba Gold on Fridays	\$600		\$1,300
\$50 cost per class x 26 weeks (December through May)			
Chair Yoga on Thursdays	\$0		\$600
\$50 cost per class x 26 weeks (December through May)			
CONTRACTUAL SERVICES TOTAL	\$22,900	\$21,240	\$19,180

BUDGET WORKSHEET

Costs of printing, binding, and other reproduction services which are contracted for or purchased from outside vendors. Also, include charges for printing, etc., which is performed by an in-house print shop.

**PRINTING AND POSTAGE
OBJECT CODE 47.000**

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$922	
Quarterly Newsletter - 8 pages			
In Season 1200 copies Janaury and April \$3,350	\$3,350		\$0
Off Season 600 copies July and October \$1,680	\$1,680		\$0
Program Brochures			
Lecture and Music series 2400 copies \$1,400	\$1,400		\$0
Program Brochures - trifold 500 Copies \$150	\$150		\$0
Program Tickets All Series - \$475	\$475		\$0
Postage, addressing and mailing of Annual brochure	\$675		\$0
Brick Memorial Pavers	\$0		\$350
PRINTING AND POSTAGE TOTAL	\$7,730	\$922	\$350

BUDGET WORKSHEET		Includes current charges and obligations not otherwise classified.	
OTHER CURRENT CHARGES			
OBJECT CODE 49.000			
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$6,875	
Miscellaneous Expenses			
Piano tuning six events	\$750		\$750
Supplies for special events	\$2,000		\$2,000
Town Flags	\$500		\$500
Special Events			
Memorial Day Celebration	\$1,500		\$3,000
Car Show - February	\$1,500		\$0
Unplanned Event	\$500		\$500
Welcome Wagon	\$300		\$0
Art Show - 3 events	\$200		\$250
Ice Cream Social - 3 events	\$0		\$0
Book Discussion Group - 12 events	\$0		\$0
Casino Bus Trips - # of events varies	\$0		\$0
Wellness Program - 6 events	\$0		\$0
Quest for Knowledge - 12 events	\$0		\$0
OTHER CURRENT CHARGES TOTAL	\$7,250	\$6,875	\$7,000

Town of South Palm Beach
Building and Code Enforcement
Proposed Budget - FY2018

General Ledger Code/Description	FY2015	FY2016	FY2017	FY2017	FY2018	FY2018	FY2018	variance
	Actual	Actual	Budget	YTD	Department	Town Manager	Town Council	
			Adopted	7/30/2017	Requested	Recommended	Adopted	
001.09.513.12000 PAYROLL	\$48,535	\$35,687	\$38,188	\$30,843	\$39,715	\$39,715		4%
001.09.513.21000 PAYROLL TAXES	\$3,712	\$2,730	\$2,921	\$2,319	\$3,038	\$3,038		4%
001.09.513.22000 RETIREMENT CONTRIBUTIONS	\$2,419	\$2,591	\$2,872	\$2,331	\$3,145	\$3,145		10%
001.09.513.23000 LIFE/HEALTH/DISABILITY INSURANCE	\$8,890	\$8,878	\$9,581	\$6,575	\$10,545	\$10,545		10%
001.09.513.24000 WORKERS COMPENSATION	\$345	\$345	\$345	\$345	\$354	\$354		3%
001.09.513.31000 PROFESSIONAL SERVICES	\$67,466	\$64,885	\$68,000	\$104,394	\$80,000	\$80,000		18%
001.09.513.40000 TRAVEL AND PER DIEM	\$0	\$0	\$0	\$0	\$500	\$500	#DIV/0!	
001.09.513.52000 INFORMATION TECHNOLOGY	\$0	\$0	\$3,405	\$618	\$4,655	\$4,655		37%
001.09.513.54000 EDUCATION, DUES & SUBSCRIPTIONS	\$0	\$0	\$0	\$98	\$1,000	\$1,000	#DIV/0!	
Total Building and Code Enforcement	\$131,367	\$115,116	\$125,312	\$147,426	\$142,952	\$142,952	\$0	14%

FY 2016 Audit Restricted Reserve \$227,521 (other source of GF revenue)

BUDGET WORKSHEET	Employees who are or will be members of a retirement system as a condition of employment. Includes all full-time and part-time employees who make up the regular work force. Includes all salaries and salary supplements for official court reporters and electronic recorder operator transcribers.		
	PAYROLL OBJECT CODE 12.000		
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Building Technician	\$38,188	\$30,843	\$39,715
PAYROLL TOTAL	\$38,188	\$30,843	\$39,715

BUDGET WORKSHEET	Social Security and Medicare @ 7.65%.		
PAYROLL TAXES OBJECT CODE 21.000			
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Payroll Taxes - 7.65%	\$2,921	\$2,319	\$3,038
PAYROLL TAXES TOTAL	\$2,921	\$2,319	\$3,038

BUDGET WORKSHEET	Amounts contributed to a retirement fund.		
RETIREMENT CONTRIBUTIONS			
OBJECT CODE 22.000			
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Florida Retirement System - regular class	\$2,872	\$2,331	\$3,145
RETIREMENT CONTRIBUTIONS TOTAL	\$2,872	\$2,331	\$3,145

BUDGET WORKSHEET		Includes life and health insurance premiums and benefits paid for employees.	
LIFE/HEALTH/DISABILITY INSURANCE OBJECT CODE 23.000			
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$6,575	
Health - Florida Blue	\$6,954		\$7,890
Life/AD&D/Dental - UNUM	\$777		\$805
Health Reimbursement Arrangement - TA	\$1,850		\$1,850
ALTH/DISABILITY INSURANCE TOTAL	\$9,581	\$6,575	\$10,545

BUDGET WORKSHEET	Premiums and benefits paid for Workers' Compensation insurance.		
WORKERS COMPENSATION OBJECT CODE 24.000			
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Worker's Compensation	\$345	\$345	\$354
WORKERS COMPENSATION TOTAL	\$345	\$345	\$354

BUDGET WORKSHEET	Legal, medical, dental, engineering, architectural, appraisal, and other services procured by the local unit as independent professional assistance. Includes such financial services as bond rating, etc., where the service received is not directly involved with accounting and/or auditing. Includes fees paid for competency and/or psychiatric evaluations and court appointed attorneys.		
PROFESSIONAL SERVICES			
OBJECT CODE 31.000			
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Building Code Administration - Hy-Byrds	\$68,000	\$104,394	\$80,000
Actuals Below:			
FY16 \$76,576			
FY15 \$65,458			
FY14 \$67,466			
FY13 \$60,314			
FY12 \$52,206			
FY11 \$54,201			
FY10 \$58,749			
FY9 \$46,838			
FY8 \$57,537			
FY7 \$68,170			
PROFESSIONAL SERVICES TOTAL	\$68,000	\$104,394	\$80,000

BUDGET WORKSHEET	This includes the costs of public transportation, motor pool charges, reimbursements for use of private vehicles, per diem, meals, and incidental travel expenses.
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**TRAVEL AND PER DIEM
OBJECT CODE 40.000**

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Building and Code Enforcement Training	\$0	\$0	\$500
TRAVEL & PER DIEM TOTAL	\$0	\$0	\$500

BUDGET WORKSHEET	All types of supplies consumed in the conduct of operations. This category may include food, fuel, lubricants, chemicals, laboratory supplies, household items, institutional supplies, computer software, uniforms and other clothing. Also includes recording tapes and transcript production supplies. Does not include materials and supplies unique to construction or repair of roads and bridges.		
Information Technology OBJECT CODE 52.000			
DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$618	
USTI ASYST Software Licenses			
Master Directory	\$195		\$195
Land Management	\$195		\$195
Building Permits	\$395		\$395
Code Enforcement	\$395		\$395
General Gov Names/Property Import	\$750		\$750
USTI ASYST Annual Support			
Master Directory	\$90.00		\$90.00
Land Management	\$90.00		\$90.00
Building Permits	\$120.00		\$120.00
Code Enforcement	\$120.00		\$120.00
General Gov Names/Property Import	\$375.00		\$375.00
USTI ASYST Training Service			
Master Directory	\$95.00		\$95.00
Land Management	\$195.00		\$195.00
Building Permits	\$195.00		\$195.00
Code Enforcement	\$195		\$195
Contractor registration annual decals	\$0		\$550
Building permit cards	\$0		\$700
INFORMATION TECHNOLOGY TOTAL	\$3,405	\$618	\$4,655

Town of South Palm Beach

Legal

Proposed Budget - FY2017

General Ledger Code/Description	FY2015 Actual	FY2016 Actual	FY2017 Budget Adopted	FY2017 YTD 7/30/2017	FY2018 Department Requested	FY2018 Town Manager Recommended	FY2018 Town Council Adopted	variance
001.07.514.31000 CORPORATE	\$54,172	\$41,079	\$50,000	\$41,543	\$50,000	\$50,000		0%
001.07.514.31001 LABOR	\$20,731	\$48,662	\$48,500	\$48,458	\$20,000	\$20,000		-59%
001.07.514.31002 CODIFICATION	\$2,533	\$3,710	\$13,500	\$1,756	\$9,490	\$9,490		-30%
Total Legal	\$77,436	\$93,451	\$112,000	\$91,757	\$79,490	\$79,490		-29%

Town of South Palm Beach

Capital Outlay

Proposed Budget - FY2018

General Ledger Code/Description	FY2015	FY2016	FY2017	FY2017	FY2018	FY2018	FY2018	variance
	Actual	Actual	Budget	YTD	Department	Town Manager	Town Council	
			Adopted	7/30/2016	Requested	Recommended	Adopted	
001.08.580.49000 CONTINGENCIES	\$9,616	\$4,335	\$0	\$0	\$5,000	\$5,000	\$5,000	100%
001.08.580.62001 INFRASTRUCTURE	\$0	\$24,255	\$85,100	\$6,101	\$2,000	\$2,000	\$2,000	-4155%
001.08.580.62010 BUILDING IMPROVEMENTS	\$0	\$29,883	\$63,305	\$24,262	\$6,000,000	\$6,000,000	\$0	99%
001.08.580.64001 VEHICLE EQUIPMENT	\$2,219	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
001.08.580.64002 EQUIPMENT	\$33,697	\$2,506	\$29,787	\$2,636	\$27,287	\$27,287	\$27,287	-9%
001.08.580.64004 OFFICE COMPUTERS (PS)	\$2,407	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
001.08.580.64008 OFFICE COMPUTERS (ADMIN)	\$581	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
001.08.580.64010 POLICE PATROL VEHICLE	\$32,782	\$46,007	\$0	\$0	\$43,000	\$43,000	\$43,000	100%
001.08.580.64020 REPLACEMENT A/C UNIT	\$8,967	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
Total Capital Outlay	\$90,269	\$106,986	\$178,192	\$32,999	\$6,077,287	\$6,077,287	\$77,287	-99%

BUDGET WORKSHEET	Includes motor vehicles, heavy equipment - transportation, other heavy equipment, office furniture and equipment, and other machinery and equipment. Also includes court recording, duplicating, and transcribing equipment.
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**POLICE PATROL VEHICLES
OBJECT CODE 64.010**

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$0	
2017 Ford Utility Interceptor AWD EXT. including	\$0		\$33,000
vehicle equipment and fleet graphics			\$10,000
VEHICLE TOTAL	\$0	\$0	\$43,000

Town of South Palm Beach

Sewer Fund

Proposed Budget - FY2018

General Ledger Code/Description	FY2015	FY2016	FY2017	FY2017	FY2018	FY2018	FY2018	variance
	Actual	Actual	Budget	YTD	Department	Town Manager	Town Council	
			Adopted	7/30/2017	Requested	Recommended	Adopted	
Revenues								
401.00.343.00500 SEWER CHARGES	\$316,061	\$311,558	\$379,500	\$378,205	\$430,350	\$430,350		13.4%
401.00.360.00100 MISCELLANEOUS INCOME	\$0	\$0	\$0	\$24,938	\$0	\$0		0.0%
401.00.361.00100 INTEREST INCOME	\$1,814	\$426	\$2,000	\$480	\$2,000	\$2,000		0.0%
401.00.361.00110 INTEREST INCOME - SBA	\$1,382	\$0	\$0	\$0	\$0	\$0		#DIV/0!
401.00.369.00300 SETTLEMENTS	\$0	\$16,350	\$0	\$0	\$0	\$0		#DIV/0!
401.00.381.00300 APPROPRIATED FUND BALANCE	\$0	\$0	\$0	\$0	\$500,000	\$500,000		#DIV/0!
Total Utility Revenues	\$319,257	\$328,334	\$381,500	\$403,624	\$932,350	\$932,350	\$0	144%
Expenditures								
401.09.535.31000 PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$27,000	\$27,000		#DIV/0!
401.09.535.34000 DISPOSAL CHARGES	\$117,382	\$128,864	\$168,930	\$128,823	\$191,486	\$191,486		13.4%
401.09.535.43000 UTILITIES - WATER AND ELECTRIC	\$6,136	\$8,190	\$7,000	\$4,851	\$7,200	\$7,200		2.9%
401.09.535.45001 PROPERTY INSURANCE	\$0	\$0	\$2,750	\$2,750	\$2,750	\$2,750		0.0%
401.09.535.46000 REPAIRS & MAINTENANCE	\$15,210	\$38,142	\$22,000	\$53,348	\$25,000	\$25,000		13.6%
401.09.535.49000 ADMINISTRATIVE COSTS	\$55,000	\$0	\$0	\$0	\$0	\$0		#DIV/0!
401.09.535.49001 MISCELLANEOUS EXPENSES	\$6,028	\$102	\$3,100	\$189	\$3,100	\$3,100		0.0%
401.09.535.49002 CONTINGENCIES	\$0	\$0	\$15,000	\$10,222	\$15,000	\$15,000		0.0%
401.09.535.59000 DEPRECIATION EXPENSE	\$40,778	\$40,778	\$41,000	\$33,697	\$41,000	\$41,000		0.0%
401.09.535.63000 CAPITAL OUTLAY - INFRASTRUCTURE	\$0	\$0	\$37,472	\$23,508	\$500,000	\$500,000		1234.3%
401.09.535.64004 RENEWAL AND REPLACEMENT	\$0	\$6,300	\$0	\$0	\$0	\$0		#DIV/0!
401.09.581.91000 INTERFUND TRANSFERS OUT	\$0	\$55,000	\$55,000	\$55,000	\$80,000	\$80,000		45.5%
Total Utility Expenses	\$240,534	\$277,376	\$352,252	\$312,386	\$892,536	\$892,536	\$0	153%
Excess (Revenues)/Expenditures	\$78,723	\$52,340	\$29,248	\$91,238	\$39,814	\$39,814	\$0	
Other Sources/(Uses) - Fund Balance	\$78,723	\$52,340	\$29,248	\$91,238	\$39,814	\$39,814		
Total Operating Budget	\$319,257	\$329,716	\$381,500	\$403,624	\$932,350	\$932,350	\$0	

Current Total Fund Balance: \$1,986,755 as of May 2017

BUDGET WORKSHEET	Service charge - Sewer/Wastewater Utility.
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**SEWERS CHARGES
REVENUE CODE 343**

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Sewer and Wastewater revenues	\$379,500	\$378,205	\$430,350
1,850 Multi-family units, 4 Single family homes			
1,854 total housing units			
YEAR END ACTUALS			
FY16 \$329,716			
FY15 \$319,257			
FY14 \$309,760			
FY13 \$302,987			
FY12 \$297,934			
SERVICE CHARGE TOTAL	\$379,500	\$378,205	\$430,350

BUDGET WORKSHEET

All interest earned on bank accounts, investments, contracts and notes.

**INTEREST INCOME
REVENUE CODE 361**

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Interest Income	\$2,000	\$480	\$2,000
INTEREST AND OTHER EARNINGS TOTAL	\$2,000	\$480	\$2,000

BUDGET WORKSHEET

Legal, medical, dental, engineering, architectural, appraisal, and other services procured by the local unit as independent professional assistance. Includes such financial services as bond rating, etc., where the service received is not directly involved with accounting and/or auditing. Includes fees paid for competency and/or psychiatric evaluations and court appointed attorneys.

**PROFESSIONAL SERVICES
OBJECT CODE 31.000**

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
General Engineering Services Mock Roos & Assoc., Inc.	\$0	\$0	\$7,500
Design and Permitting Phase Lump Sum \$19,500			\$19,500
for Sanitary Sewer and Lateral Project			
PROFESSIONAL SERVICES TOTAL	\$0	\$0	\$27,000

BUDGET WORKSHEET

Custodial, janitorial, and other services procured independently by contract or agreement with persons, firms, corporations, or other governmental units. Does not include contracts or services which are defined under sub-objects 31, 32, 33, 46, and 47.

**DISPOSAL CHARGES
OBJECT CODE 34.000**

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$128,823	
City of Lake Worth Regional Sewer 2018 Budget			
- LW O & M Variable Cost	\$118,502		\$140,993
- LW R & R Fixed Cost (reserved capacity 2.974%)	\$8,878		\$8,878
- ECR R & R Cost (reserved capacity 2.974%)	\$19,692		\$27,043
- PBC R & R Cost (reserved capacity 2.974%)	\$21,858		\$14,572
DISPOSAL CHARGES TOTAL	\$168,930	\$128,823	\$191,486

BUDGET WORKSHEET	Electricity, gas, water, waste disposal, and other public utility services.
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**UTILITIES - WATER AND ELECTRIC
OBJECT CODE 43.000**

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$4,851	
Electric Service lift station - FPL 21941-20818	\$6,750		\$6,950
Water service - City of West Palm Beach 5230864610-1	\$250		\$250
UTILITIES - WATER & ELECTRIC TOTAL	\$7,000	\$4,851	\$7,200

BUDGET WORKSHEET	Includes all insurance carried for the protection of the local government such as fire, theft, casualty, general and professional liability, auto coverage, surety bonds, etc.
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PROPERTY INSURANCE
OBJECT CODE 45.001

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Property/General Liability Insurance	\$2,750	\$2,750	\$2,750
PROPERTY INSURANCE TOTAL	\$2,750	\$2,750	\$2,750

BUDGET WORKSHEET	The costs incurred for the repair and maintenance of buildings and equipment, including all maintenance and service contracts. Does not include custodial or janitorial services which are recorded under sub-object 34.
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**REPAIRS AND MAINTENANCE
OBJECT CODE 46.000**

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$53,348	
Building Maintenance	\$2,000		\$2,000
- pest control - Tomasello 1906160			
Sewer maintenance	\$10,000		\$10,000
Lift Station maintenance	\$10,000		\$13,000
- Lake Worth, City - \$4800 Interlocal Agreement			
- Xylem - \$5200			
- Generator People \$3,000			
Emergency Repairs Mayfair House and Barbican	\$0		\$0
Lateral Failure and Replacement \$52,000			
Town Share \$26,000			
Mayfair House Share \$13,000			
Barbican Share \$13,000 (not paid and lienied)			
REPAIRS AND MAINTENANCE TOTAL	\$22,000	\$53,348	\$25,000

BUDGET WORKSHEET	Includes current charges and obligations not otherwise classified.
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**MISCELLANEOUS EXPENSES
OBJECT CODE 49.001**

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$189	
Utility locate requests	\$500		\$500
Bank service charges	\$100		\$100
Diesel Fuel for Emergency Generator Palmdale	\$2,500		\$2,500
MISCELLANEOUS EXPENSES	\$3,100	\$189	\$3,100

BUDGET WORKSHEET	Reserved for contingent events, conditions or emergencies that are unanticipated.
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CONTINGENCIES
OBJECT CODE 49.002

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Contingencies	\$15,000	\$10,222	\$15,000
CONTINGENCIES TOTAL	\$15,000	\$10,222	\$15,000

BUDGET WORKSHEET	Depreciation costs associated with the system infrastructure.
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DEPRECIATION EXPENSE OBJECT CODE 59.000			
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DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Annual Depreciation	\$41,000	\$33,697	\$41,000
DEPRECIATION EXPENSE TOTAL	\$41,000	\$33,697	\$41,000

BUDGET WORKSHEET	Structures and facilities such as buildings, roads, bridges, curbs, gutters, docks, wharves, fences, landscaping, lighting systems, parking areas, storm drains, athletic fields, etc.
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CAPITAL OUTLAY - INFRASTRUCTURE

OBJECT CODE 63.000

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
		\$23,508	
Lift Station Pump Replacement - purchase one new pump,			
- Purchase 1 new FLYGT submersible pump	\$21,588		
- Labor to remove 2 old and install 2 new pumps	\$1,920		
- Rebuild one pump to store for emergency spare	\$13,964		
Lift Station Monitoring - install SCADA system			\$5,000
Sewer Line & Lateral Repair/Replacement Project funded from the reserve fund balance			\$500,000
CAPITAL OUTLAY - INFRASTRUCTURE TOTAL	\$37,472	\$23,508	\$505,000

BUDGET WORKSHEET

Transfers from one fund group of the reporting entity to another, which are not repayable and do not constitute payment or reimbursement for goods provided or services performed. This account represents an expenditure of the disbursing fund, but not an expenditure of the reporting entity as a whole. An entry to this account should have a corresponding entry in the 381 series of accounts in the receiving fund.

INTERFUND TRANSFERS OUT

OBJECT CODE 91.000

DESCRIPTION	ADOPTED FY2017	ACTUAL @ 07/30/17	PROPOSED FY2018
Interfund Transfer - General Fund	\$55,000	\$55,000	\$80,000
Administration cost allocation increased to reflect			
additional time and resources related to projects			
associated with the gravity sewer line and lateral			
repair and replacement project			
INTERFUND TRANSFERS OUT TOTAL	\$55,000	\$55,000	\$80,000

FY2017/2018

Employee	Position	Hourly	Biweekly	Salary @ 09/30/17	4.00% Salary Adj.	Salary @ 10/01/17	Holiday Pay	Edu Incentive	Text Reimb	FY2018 Budget
Vitas	Manager	\$51.5150	\$4,121	\$107,151	\$4,286	\$111,437	\$0	\$0	\$0	\$111,437
DeJesus	Clerk/Asst to TM	\$26.0841	\$2,087	\$54,255	\$2,170	\$56,425	\$0	\$0	\$0	\$56,425
Proposed	Admin Assistant	\$16.0000	\$1,280	\$0	\$0	\$33,280	\$0	\$0	\$0	\$33,280
Vacant	PT Accountant	\$18.0000	\$720	\$29,120	\$1,165	\$18,720	\$0	\$0	\$0	\$18,720
Fein	PT Asst/CAAB	\$16.1900	\$648	\$16,838	\$674	\$17,511	\$0	\$0	\$0	\$17,511
Hortance	PT Admin Intern	\$13.0000	\$520	\$13,520	\$541	\$14,061	\$0	\$0	\$0	\$14,061
Proposed	Summer Internship	\$13.0000	\$520	\$0	\$0	\$3,120	\$0	\$0	\$0	\$3,120
Mitchell	Permit Clerk	\$18.3596	\$1,469	\$38,188	\$1,528	\$39,715	\$0	\$0	\$0	\$39,715
Worth	PT Facilities	\$18.9293	\$757	\$19,686	\$787	\$18,720	\$0	\$0	\$0	\$18,720
Webb	Police Chief	\$42.9754	\$3,438	\$89,389	\$3,576	\$92,964	\$4,291	\$1,200	\$60	\$98,515
Garrison	Police Sergeant	\$27.2965	\$2,293	\$60,707	\$2,428	\$63,136	\$4,371	\$240	\$60	\$67,807
Laforte	PS Officer	\$27.0661	\$2,274	\$59,112	\$2,364	\$61,477	\$4,256	\$600	\$60	\$66,393
Ladda	PS Officer	\$21.1966	\$1,781	\$46,293	\$1,852	\$48,145	\$3,333	\$240	\$60	\$51,778
Hul	PS Officer	\$21.1966	\$1,781	\$46,293	\$1,852	\$48,145	\$3,333	\$1,200	\$60	\$52,738
Fernandez	PS Officer	\$21.4583	\$1,802	\$45,500	\$1,820	\$48,320	\$3,345	\$0	\$60	\$51,725
Alexandre	PS Officer	\$19.9308	\$1,674	\$43,529	\$1,741	\$46,270	\$3,203	\$1,200	\$60	\$50,733
Ciraolo	PS Officer	\$19.9308	\$1,674	\$43,529	\$1,741	\$46,270	\$3,203	\$0	\$60	\$49,533
Proposed	PS Officer	\$19.9308	\$1,674	\$0	\$0	\$46,270	\$3,203	\$0	\$60	\$49,533
Totals			\$30,512	\$713,111	\$28,524	\$813,987	\$32,539	\$4,680	\$540	\$851,746

NOTES: Police Benevolent Association Contract for Fiscal Year 2017-2018 4%, Fiscal Year 2018-2019 3%, Fiscal Year 2019-2020 2%
 Consumer Price Index, All Urban Consumers, All Items, Miami-Fort Lauderdale-West Palm Beach January 2014 through December 2014, 2.1%
 Consumer Price Index, All Urban Consumers, All Items, Miami-Fort Lauderdale-West Palm Beach January 2015 through December 2015, 0.9%
 Consumer Price Index, All Urban Consumers, All Items, Miami-Fort Lauderdale-West Palm Beach January 2016 through December 2016, 1.8%
 Consumer Price Index, All Urban Consumers, All Items, Miami-Fort Lauderdale-West Palm Beach January through June 2017, 3.1%

Retirement Budgeted
FY2016/2017 with July 1, 2016 rates

Employee	Position	Salary	FRS 2016/2017		457	FY2017
		@ 10/01/16	Rate	Contribution	Plan	Budget
Vitas	Town Manager	\$107,151	21.77%	\$23,327	\$8,240	\$31,567
DeJesus	Town Clerk	\$54,255	21.77%	\$11,811	\$2,908	\$14,719
Proposed	Admin Assistant	\$0	7.52%	\$0	\$0	\$0
Vacant	PT Accountant	\$17,680	7.52%	\$1,330	\$0	\$1,330
Fein	PT Admin Assistant	\$16,838	7.52%	\$1,266	\$0	\$1,266
Mitchell	Permit Clerk	\$38,188	7.52%	\$2,872	\$0	\$2,872
Webb	Chief	\$89,389	22.57%	\$20,175	\$0	\$20,175
Garrison	Sargeant	\$59,616	22.57%	\$13,455	\$0	\$13,455
Laforte	PS Officer	\$59,112	22.57%	\$13,342	\$0	\$13,342
Ladda	PS Officer	\$46,293	22.57%	\$10,448	\$0	\$10,448
Hul	PS Officer	\$46,293	22.57%	\$10,448	\$0	\$10,448
Fernandez	PS Officer	\$46,865	22.57%	\$10,577	\$0	\$10,577
Alexandre	PS Officer(former SO)	\$43,529	22.57%	\$9,824	\$0	\$9,824
Ciraolo	PS Officer(former PT)	\$43,529	22.57%	\$9,824	\$0	\$9,824
Proposed	PS Officer	\$0	22.57%	\$0	\$0	\$0
Totals		\$668,738		\$138,701	\$11,148	\$149,849

Retirement Budgeted
FY2017/2018 with July 1, 2017 rates

Employee	Position	Salary	FRS 2017/2018		457	FY2018
		@ 10/01/17	Rate	Contribution	Plan	Budget
Vitas	Town Manager	\$111,437	22.71%	\$25,307	\$9,400	\$34,707
DeJesus	Town Clerk	\$56,425	22.71%	\$12,814	\$3,024	\$15,838
Proposed	Admin Assistant	\$33,280	7.92%	\$2,636	\$0	\$2,636
Vacant	PT Accountant	\$18,720	7.92%	\$1,483	\$0	\$1,483
Fein	PT Admin Assista	\$17,511	7.92%	\$1,387	\$0	\$1,387
Mitchell	Permit Clerk	\$39,715	7.92%	\$3,145	\$0	\$3,145
Webb	Chief	\$92,964	23.27%	\$21,633	\$0	\$21,633
Garrison	Sargeant	\$62,000	23.27%	\$14,427	\$0	\$14,427
Laforte	PS Officer	\$61,477	23.27%	\$14,306	\$0	\$14,306
Ladda	PS Officer	\$48,145	23.27%	\$11,203	\$0	\$11,203
Hul	PS Officer	\$48,145	23.27%	\$11,203	\$0	\$11,203
Fernandez	PS Officer	\$48,740	23.27%	\$11,342	\$0	\$11,342
Alexandre	PS Officer	\$45,270	23.27%	\$10,534	\$0	\$10,534
Ciraolo	PS Officer	\$45,270	23.27%	\$10,534	\$0	\$10,534
Proposed	PS Officer	\$45,270	23.27%	\$10,534	\$0	\$10,534
Totals		\$774,369		\$162,490	\$12,424	\$174,914

FY2017/2018 Budgeted

Employee Position	Florida Blue					UNUM							Insurance	TASC	Total
	Monthly Premium	Town Share for Employee	Employee Share 40%	Town's Share 60% for Dep.	Annual	Life	AD&D	Dental	Town Share for Employee	Employee Share 40%	Town's Share 60% for Dep.	Annual	Total	HRA	Budgeted
Vitas Manager	\$1,711.53	\$1,283.65	\$171.15	\$256.73	\$20,538.36	\$55.00	\$2.50	\$165.82	\$167.49	\$22.33	\$33.50	\$2,679.84	\$20,896	\$4,350	\$25,246
DeJesus Clerk	\$1,013.54	\$657.44	\$142.44	\$213.66	\$12,162.48	\$22.00	\$1.00	\$90.78	\$67.11	\$18.67	\$28.00	\$1,365.36	\$11,595	\$4,350	\$15,945
Proposed Admin Assit	\$657.44	\$657.44	\$0.00	\$0.00	\$7,889.28	\$22.00	\$1.00	\$44.11	\$67.11	\$0.00	\$0.00	\$805.32	\$8,695	\$1,850	\$10,545
Mitchell Permit Clerk	\$657.44	\$657.44	\$0.00	\$0.00	\$7,889.28	\$22.00	\$1.00	\$44.11	\$67.11	\$0.00	\$0.00	\$805.32	\$8,695	\$1,850	\$10,545
Webb Chief	\$657.44	\$657.44	\$0.00	\$0.00	\$7,889.28	\$22.00	\$1.00	\$44.11	\$67.11	\$0.00	\$0.00	\$805.32	\$8,695	\$1,850	\$10,545
Garrison PS Officer	\$1,711.53	\$657.44	\$421.64	\$632.45	\$20,538.36	\$22.00	\$1.00	\$165.82	\$67.11	\$48.68	\$73.03	\$2,265.84	\$17,160	\$4,350	\$21,510
Hul PS Officer	\$1,711.53	\$657.44	\$421.64	\$632.45	\$20,538.36	\$22.00	\$1.00	\$165.82	\$67.11	\$48.68	\$73.03	\$2,265.84	\$17,160	\$4,350	\$21,510
Ladda PS Officer	\$1,013.54	\$657.44	\$142.44	\$213.66	\$12,162.48	\$22.00	\$1.00	\$44.11	\$67.11	\$0.00	\$0.00	\$805.32	\$11,259	\$4,350	\$15,609
Laforte PS Officer	\$1,711.53	\$657.44	\$421.64	\$632.45	\$20,538.36	\$22.00	\$1.00	\$165.82	\$67.11	\$48.68	\$73.03	\$2,265.84	\$17,160	\$4,350	\$21,510
Fernandez PS Officer	\$657.44	\$657.44	\$0.00	\$0.00	\$7,889.28	\$22.00	\$1.00	\$44.11	\$67.11	\$0.00	\$0.00	\$805.32	\$8,695	\$1,850	\$10,545
Alexandre PS Officer	\$1,013.54	\$657.44	\$142.44	\$213.66	\$12,162.48	\$22.00	\$1.00	\$90.78	\$67.11	\$18.67	\$28.00	\$1,365.36	\$11,595	\$4,350	\$15,945
Ciraolo PS Officer	\$657.44	\$657.44	\$0.00	\$0.00	\$7,889.28	\$22.00	\$1.00	\$44.11	\$67.11	\$0.00	\$0.00	\$805.32	\$8,695	\$1,850	\$10,545
Proposed PS Officer	\$657.44	\$657.44	\$0.00	\$0.00	\$7,889.28	\$22.00	\$1.00	\$44.11	\$67.11	\$0.00	\$0.00	\$805.32	\$8,695	\$1,850	\$10,545
Totals	\$13,831	\$9,173	\$1,863	\$2,795	\$165,977	\$319	\$15	\$1,154	\$973	\$208	\$309	\$17,845	\$158,993	\$41,550	\$200,543

	employee single	employee & spouse	employee and child	employee and family	employee single	employee & spouse	employee and child	employee and family
FY 17 actual increase 11.5%	\$587.00	\$1,150.00	\$909.00	\$1,535.00	\$39.38	\$94.20	\$81.42	\$148.72
FY 18 estimated increase	12%	12%	12%	12%	12%	12%	12%	12%
	\$657.44	\$1,282.25	\$1,013.54	\$1,711.53	\$44.11	\$105.03	\$90.78	\$165.82

CPI-All Urban Consumers (Current Series)
12-Month Percent Change

Series Id: CUURA320SA0
Not Seasonally Adjusted
Series Title: All items in Miami-Fort Lauderdale, FL, all urban
Area: Miami-Fort Lauderdale, FL
Item: All items
Base Period: 1982-84=100
Years: 2007 to 2017

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2007		2.9		3.5		4.4		3.7		5.1		5.8	4.2	3.6	4.7
2008		5.3		4.9		5.8		5.8		4.0		0.5	4.6	5.3	3.8
2009		0.7		-0.3		-1.6		-1.8		-0.6		2.1	-0.3	-0.2	-0.4
2010		0.9		0.9		0.4		0.7		0.5		0.9	0.8	0.9	0.7
2011		2.2		4.0		4.0		4.5		3.8		3.1	3.5	3.1	3.9
2012		2.9		2.0		1.2		1.4		2.0		1.4	1.9	2.2	1.6
2013		1.9		0.9		1.6		0.6		0.9		1.9	1.3	1.4	1.1
2014		1.6		2.5		2.4		2.4		2.2		1.4	2.1	2.1	2.1
2015		0.4		0.5		1.2		1.3		1.1		1.6	0.9	0.6	1.3
2016		1.6		1.4		1.6		1.6		1.9		2.9	1.8	1.6	2.0
2017		4.0		2.8		2.0								3.1	

CPI-All Urban Consumers (Current Series)
Original Data Value

Series Id: CUURA320SA0
Not Seasonally Adjusted
Series Title: All items in Miami-Fort Lauderdale, FL, all urban
Area: Miami-Fort Lauderdale, FL
Item: All items
Base Period: 1982-84=100
Years: 2007 to 2017

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2007		207.989		210.904		212.820		213.127		215.159		217.319	212.390	209.955	214.826
2008		219.082		221.324		225.079		225.473		223.699		218.324	222.119	221.180	223.059
2009		220.589		220.740		221.485		221.306		222.416		222.943	221.387	220.674	222.100
2010		222.505		222.625		222.390		222.803		223.631		224.907	223.062	222.553	223.570
2011		227.451		231.503		231.197		232.749		232.141		231.794	230.851	229.524	232.178
2012		234.043		236.095		233.991		236.110		236.793		235.023	235.207	234.526	235.889
2013		238.524		238.124		237.815		237.438		238.858		239.417	238.179	237.921	238.437
2014		242.268		244.073		243.428		243.124		244.130		242.676	243.147	242.921	243.372
2015		243.283		245.195		246.245		246.348		246.789		246.597	245.419	244.327	246.511
2016		247.126		248.741		250.208		250.263		251.571		253.629	249.790	248.156	251.424
2017		256.890		255.708		255.134								255.916	

Index Change = 7.760

CPI Change = 3.10%