



## **AIR CONDITIONING AND WATER HEATER EMERGENCY REPLACEMENT PROCEDURES**

Florida Building Code Section 105.2.1 allows contractors to replace equipment in an emergency situation, and submit the permit application the following business day without a penalty.

### **PROCEDURES**

A contractor who is replacing an air conditioning system or water heater prior to applying for a permit must first call the Town of South Palm Beach Building Official or Building Division at 561-588-8889.

Please have the following information ready for the Building Division:

- Company Name \_\_\_\_\_
- Phone Number \_\_\_\_\_
- Name of Company Qualifier \_\_\_\_\_
- Name of Person Submitting Information \_\_\_\_\_
- Property Address for the Installation \_\_\_\_\_
- Description of work being performed \_\_\_\_\_
- Approximately Cost of work \_\_\_\_\_

The contractor can then proceed with the replacement and **must** submit the permit packet the next business day (within 24 hours).

Two (2) copies of the Air Conditioning replacement data sheet and the engineered anchoring detail must be submitted with the AC permit application. A Building Permit is required for a water heater change out – requirement of an electric permit to be determined.

A contractor who fails to adhere to the above code, and performs the work without a permit, will be subject to a permit fee of four (4) times the current fee.

**Town of South Palm Beach  
Building Department**